

# CONTRACT GUIDE

University Student Housing  
Hospitality Services





## Welcome to Texas Tech University!

Living in the residence halls is a significant part of your college experience and you are now eligible to apply for housing.

We encourage you to apply as soon as possible and select your room using the online application system.


Living on campus will be one of your most memorable college experiences and allow you to develop life-long friendships and many fond stories of the fun times you will have as a Red Raider. University Student Housing provides you many opportunities to get involved in your college community through activities, leadership roles and academic support services.

Hospitality Services' staff nourishes the minds of tomorrow and is dedicated to providing you with a wide array of dining experiences while you are at Texas Tech. Our all-you-care-to-eat options, food courts with national brands, food emporium, mini-markets and retail concepts offer many choices for everyone to enjoy. Serving hours will give you the opportunity to dine on campus from early morning to late in the evening, seven days a week.

The current university residence hall policy requires students having fewer than 30 hours of academic credit (excluding hours earned from concurrent high school credit and credit earned by exam) to live on campus. A dining plan is required with a housing contract.

Please contact our staff at 806.742.2661 or visit our websites, [www.housing.ttu.edu](http://www.housing.ttu.edu) and [www.hospitality.ttu.edu](http://www.hospitality.ttu.edu), for additional information about University Student Housing or Hospitality Services. We are looking forward to the opportunity to serve you as you begin your Red Raider experience!

Sincerely,



Sean P. Duggan  
Director of University Student Housing



Sam A. Bennett, Ed.D.  
Assistant Vice President &  
Director of Hospitality Services

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University Student Housing and Hospitality Services are components of the Division of Administration and Finance. We fully support the mission and vision of Texas Tech University through our programs and services.

## **Mission**

Promoting Student Success.

## **Vision**

University Student Housing and Hospitality Services will be a leader in advancing the Texas Tech University experience.

We seek to enrich the personal development of all students through creating exemplary activities developing state-of-the-art facilities, implementing dynamic programs and supporting quality services.

## **University Student Housing and Hospitality are committed to our values:**

- mutual respect and high ethical standards;
- cooperation and communication;
- creativity and innovation;
- community service and leadership;
- academic and intellectual freedom;
- pursuit of excellence;
- public accountability; and
- diversity.

University Student Housing will provide a residential experience that recruits, retains, and supports students through graduation. Our living communities will provide opportunities for students to gain the skills needed for personal, social and academic success. Our services, programs, activities, and facilities will enhance each person's individual effort toward academic and social growth, involvement, and citizenship in a compassionate, and inclusive community.

## **Introduction**

Living in Texas Tech University's residence halls is convenient, simple, and virtually worry free. It's a fun and easy way to experience the excitement of college life. Students are more likely to meet new friends among others who live in the halls. They will have more exciting experiences on campus without the hassle of leaving and returning to campus for events and activities. Students live near their classes, avoiding the complexity of commuting or having to wake up earlier to make it to class each day.

All they have to do is wake up and walk to their classes!

National research indicates that students living on campus maintain a higher grade point average and are more likely to graduate. Therefore, the Board of Regents of Texas Tech University supports an On Campus Residence Requirement to give new students a greater chance of achieving their educational goals.

The On Campus Residence Requirement applies to students enrolled in six or more hours for the fall and spring semesters and/or enrolled for three hours per summer session. Students who have lived on campus for one or more semesters, i.e., fall and spring semesters, are not exempted from the policy if they have less than 30 post high school academic hours prior to their next term contract.



## On-Campus Residence Requirement

The University feels students will have the best opportunity for a well-rounded, educational college experience by living in a residence hall. Any student registered for credit may live in the residence halls if space is available. Priority is given to those enrolled for a full-time academic schedule.

Students with less than 30 credit hours, not including credit by exam and hours earned from concurrent high schools credit prior to the student's enrollment, are required to live in the Texas Tech University Residence Halls. A dining plan is required with a housing contract.

Any request for exemptions from the on-campus residence requirement should be submitted to University Student Housing no later than May 1, 2012 for fall semester enrollment; November 1, 2012 for spring semester enrollment. Below are a list of the exemptions listed in the university Operating Procedure (OP) 30.25. If you believe that you meet one of these requirements, the next step is to download a copy of the Exemption Application. Fill out the application, follow the directions belonging to the exemption category for which you are applying, and send the form as well as any other necessary documentation back to the address listed at the bottom of the webpage (forms can also be faxed or emailed). We will respond to you via email within three to five business days with a notice of eligibility, ineligibility, or a request for further information. Make sure you check your official Texas Tech email account. All responses will be sent to this account.

Subject to verification and authorization by University Student Housing, freshmen students who meet one or more of the following criteria may be given permission to live off-campus:

(1) A student is residing and continues to reside in the established primary residence of her/his parents (or legal guardian) if it is within a 60-mile radius of TTU. The parents must have established their primary Lubbock residency at least six months prior to the request for an exemption. Legal guardianship must have been established by a court of law at least one year prior to a request for an exemption in order to be considered.

(2) A student presents sufficient evidence of an extreme financial hardship condition based on similar guidelines as for Financial Aid.

(3) A student is married or has dependent children living with the student;

(4) A student is 21 years of age or over on or before the first day of classes of the initial semester of enrollment;

(5) A student has successfully completed 30 or more semester hours of academic credit prior to the student's enrollment or re-enrollment. Credit earned by exam (Advanced Placement, CLEP, ACT, SAT) and hours received from concurrent high school credit are not considered.

(6) A student is awarded a university scholarship/sponsorship managed by a university department or college, which minimally includes the equivalence of the current academic school year's room, board, tuition, fees, and textbooks (as estimated by the Student Financial Aid Office) during an





academic school year. Upon prior approval from the managing department or college, the student may request to be exempted from living on campus. The managing department or college must provide verification in writing to University Student Housing prior to the student's enrollment and/or re-enrollment to the university.

(7) A student is enrolled in the Graduate School or Law School;

(8) A student has served in active military service, as verified by a discharge certificate (DD214);

(9) A student presents sufficient evidence

of an extreme medical condition, as documented by her/his treating physician for which on-campus accommodations cannot be made;

10) A student presents sufficient and satisfactory evidence of extreme or unusual hardship that will be intensified by living in the residence halls; or

(11) A student has completed a full academic year (fall and spring terms) of residence in the Texas Tech University residence halls prior to off campus residence eligibility.

## Application Process

Students must first be admitted to Texas Tech University before applying for housing. Students are encouraged to apply for housing as soon as they are notified of their admission status and receive their eRaider account information.

To complete the housing application, go to [www.housing.ttu.edu](http://www.housing.ttu.edu) and follow the online checklist provided.

New students for the fall 2013/spring 2014 academic term have the opportunity to reserve specific room assignments. Students will have the option of choosing a Learning Communities they qualify for or selecting any other available space. This process will begin October 1st for current residents and November 5th for new residents. Spaces that are not reserved by current students will be made available to all to new incoming or off campus students after November 5th. All applicants will be required to sign a contract and pay the required fees or make arrangements with University Student Housing prior to making a room reservation. Contracts may be signed online (preferred) by students who are 18 or older or may be printed, signed and mailed to University Student Housing. Students under the age of 18 must sign the contract in addition to the parent/legal guardian's signature and mail the signed contract to University Student Housing.

Visit [www.housing.ttu.edu](http://www.housing.ttu.edu) regularly for updates.

For questions the housing office may be contacted at: [housing@ttu.edu](mailto:housing@ttu.edu).

## Contract Information

Students entering the residence halls for the spring 2014 semester may only indicate a residence hall preference instead of a specific room as it will be necessary to assign these residents to spaces made available when a limited number of students vacate space at the end of the fall term. Room assignments for spring applicants will be made to available space based upon the date we received the completed application. During the room selection process, a student also chooses a Dining Plan. Dining Bucks Plans are designed to work around the students' eating habits. Since there are no restrictions on when and where students can use them, it's all in the way they dine! The Red & Black level is best for students who are big eaters and who will take advantage of late-night snacking and our mini-markets. The Matador level is ideal for students who eat most meals on campus. Finally, the Double T level is perfect for students who are light eaters or might miss meals for various reasons.

## Roommate Requests

Students requesting to be roommates must select a room at the same time online. Both students must be admitted to Texas Tech University prior to selecting a room and must complete an application, contract, and pay the required fees. If a Learning Community is desired, both students must be approved for that Learning Community.

Students who do not have a specific roommate request may be assigned with a student who chooses the available space in the room, apartment, or suite. Students may return to the website to check on roommate assignments and other application data as desired.

## Changes In Assignment

All students select a specific room and hall assignment when completing the application, contract, and required fees for housing. Once the initial application is completed the student may return to the website to make changes at any time prior to the closing of the assignment process. Instructions for room and hall changes can be found at [www.housing.ttu.edu](http://www.housing.ttu.edu). Should the desired space not be available, it is advisable for the student to return to the website and check on a regular basis for space availability as other students make room/hall changes or cancel applications.

### Application/Contract Highlights:

- Admittance to Texas Tech University is required to be to apply for housing.
- Have your eRaider account information and password available.
- Apply early for priority in the room assignment process.
- Read the application, contract terms, and conditions BEFORE completing the process. This is a legal, binding contract.
- Print and retain paper copies of your completed application and contract for future reference.
- Choose a dining plan.

A \$50 nonrefundable Application Fee is required at the time of application. A \$400 Advance Payment is due at the time of application. The Advance Payment will automatically be applied to the spring portion of the contract billing or the student may elect to roll this payment over to the next fall contract period during Housing Contract Renewals in October. Refund of

the \$400 Advance Payment due to cancellation prior to occupancy is as noted. Students are required to contract for a Dining Plan in addition to a room.

### Advance Payment Cancellation Schedule (Prior To Occupancy)

Contract Type	Deadline	Amount of Refund
Fall and Spring	April 1, 2013	\$400
Fall and Spring	May 1, 2013	\$300
Fall and Spring	June 1, 2013	\$200
Fall and Spring	July 1, 2013	\$100
Fall and Spring	After July 1, 2013	\$0
Spring Only	Nov. 1, 2013	\$400
Spring Only	Dec. 1, 2013	\$200
Spring only	Jan. 1, 2014	\$100
Spring Only	After Jan. 1, 2014	\$0



### Apartment/Suite Reservation Fee

Residents who reserve space in Carpenter/Wells apartments, Murray Hall suites, Gordon Suites or the Boston Hall suites are required to pay a \$250 Apartment/Suite Reservation fee, which is in addition to the \$400 Advance Payment and is due the time a contract is completed. **This fee is nonrefundable if the contract is cancelled at any time before the end of the contract period.**

Both the Apartment/Suite Reservation fee and Advance Payment will automatically be applied to the spring portion of the contract billing, or the student may elect to roll this payment over to the next fall contract period during Priority Room Selection in October.

### Contract Term

Students must select the contract term for the period of occupancy the student intends to live in the Residence Halls. The following contract terms are available:

Contract Name	Period of Occupancy	Availability
Academic Year Residence Hall	Aug. 18, 2013- May 14, 2014	All Classifications
Academic Year Apartment/Suite	Aug. 18, 2013- May 14, 2014	Sophomore classification or Above
Fall 2013	Aug. 18, 2013- Dec. 11, 2013	Sophomore classification or above
Spring 2014	Jan. 12, 2014- May 14, 2014	Spring 2014 New admits

### **Contract Conditions**

The University Student Housing Contract is a legally binding agreement and should be read completely before the student and/or guarantor signs the contract. The contract is valid for the specific academic term(s) or the remainder thereof.

Registered sex offenders and students convicted of any felony are not permitted to live in university-owned housing which includes the university residence halls.

### **Limitation Of Liability**

Although reasonable precautions are taken to maintain adequate security, the university cannot guarantee the safety of and does not assume any legal obligation to pay for injury to, persons or loss of damage to items of personal property, which occurs in its buildings or on its grounds prior to, during, or subsequent to the period of the contract. The student and his/her guarantor are encouraged to carry appropriate insurance to cover such losses. Refunds are not made for meals missed, special diets, religious activities, employment, class schedule conflicts, mechanical, heating/air conditioning, plumbing, or electrical malfunctions or for any other reason.

### **Vacancies In Carpenter/Wells Apartments And Murray Hall**

When a roommate in a suite or an apartment moves, the remaining residents may request a roommate of their choice by contacting University Student Housing at (806) 742-2661 or by visiting the Welcome Center in Wiggins Complex. Any person requested by the remaining residents must meet the eligibility requirements for residency in Carpenter/Wells. Should the residents not have a preferred roommate; University Student Housing will assign an eligible person to the vacancy. Other residents of an apartment or suite may not occupy or use, in any way, a vacant bedroom space.

### **Single Room**

#### **Apartments & Suites**

Students assigned to Carpenter/Wells apartments, Murray Hall suites and the new Boston Suites received a single occupancy bedroom within the apartment or suite and, therefore, are not subject to consolidation. Refer to “Vacancies in Carpenter/Wells Apartments and Murray Hall” above.

## Residence Halls

University Student Housing is a self-supporting unit within the university receiving no funding from state monies. The Board of Regents determines room rates at levels needed to meet operating and replacement costs. These rates are based on a normal occupancy of two students in each room. When a student occupies a room as a single, an extra charge is assessed to cover fixed operating costs.

A limited number of single rooms may be available in the residence halls after occupancy. Single rooms are assigned on a first come first served basis. As vacancies occur during the academic year, a student may request a single room by contacting their hall office. There is an additional charge per semester for single rooms.

A single room guarantees the student that a roommate will not be assigned for the remainder of the contract term. It does not entitle him/her to make the extra furnishings available to another student or guest. Once a student reserves a room as a single, he/she is obligated for the additional fee. If he/she later decides to accept a roommate or move to another room, the single room fee will be prorated. Single rooms will not be offered to new students prior to the beginning of occupancy.

## Room Optimization Process

Students who lose a roommate and elect not to pay the single room rate must move in with another student. If the students do not reach an agreement as to who will move, University Student Housing will decide according to application and assignment information. Students who are given the opportunity and elect to use the room as a single, or fail to optimize, are subject to the additional single room charge per semester.

The optimization process begins on the first class day. Students in double-occupancy rooms who were not assigned a roommate or who lost a roommate will be given the following options:

- Optimize with another student by moving to their room.
- Optimize by having another student move into their room.

If space is available the following option may be added:

- Contract the room as a single room.

The single room fee will be applied per semester.

In cases where none of the optimizing parties wish to move, priority to remain in the room will be based on the following three items: length of room occupancy, length of enrollment and date of receipt of housing application, (in this order). A letter is sent from University Student Housing to the student who has lost a roommate notifying them of their options. A list of other residents on the same floor, in the same situation, will accompany the letter to help the student identify others needing to optimize.

Students are responsible for contacting the Residence Life Coordinator in their assigned hall to discuss room optimization when a vacancy occurs in their room.

### Temporary Assignments

There are some semesters (usually the fall semester) in which more students desire housing than can be accommodated in permanent rooms. Therefore, the university makes additional space available for temporary housing. Residence Hall conference rooms, guest rooms, apartments, study lounges, and recreation rooms may be converted to provide housing during this period. The use of temporary assignments gives more students the opportunity for housing and contributes to maintaining room rates as low as possible by making maximum use of facilities. Permanent assignments are made after no-shows are reported and as spaces are vacated by students leaving the residence halls. Students may not choose to remain in a temporary space once rooms are available.

### Period Of Occupancy

Occupancy begins in the Residence Halls Sunday, August 18, 2013, at 10 a.m. for the fall semester. Some Hospitality Services locations will open Sunday, August 18, 2013 with the rest opening the following week. Dining Plans are validated on Sunday, August 18th, 2013. Occupancy for the spring semester begins at 10 a.m. Sunday, January 12, 2013. The first meal is breakfast, served Monday, January 13, 2013.

Occupancy ends in the Residence Halls at 10 a.m. Thursday, December 12, 2013 for the fall semester. Degree candidates may occupy rooms until 10 a.m. Saturday, December 14, 2013. The spring semester ends with the closing of the residence halls at 10 a.m. Wednesday, May 14, 2014. Degree candidates may occupy rooms until noon Sunday, May 18, 2014.

Late arrival, or early departure, is not a basis for reduction in cost. If the resident is not graduating at the end of the semester, the resident may stay 24 hours after completion of the student's last scheduled examination but no longer than the day listed as the closing day of the semester as noted in the official university calendar. Those graduating at the end of the semester may remain in their rooms until noon on the day the university graduation exercises.

### Vacation Periods

The residence hall contract is for room and dining plans during those periods of the academic year when Texas Tech University classes are in session or when the Texas Tech University student is required by the university academic calendar to be on campus. You may view the official Texas Tech University Calendar at:

[www.depts.ttu.edu/officialpublications/calendar/](http://www.depts.ttu.edu/officialpublications/calendar/)

## Residence Halls

The Texas Tech University Residence Hall system houses more than 6,700 students in 16 Residence Halls and one apartment complex. These halls consist of three, four, six, seven and 12-story buildings. All of our residence halls have elevator access with the exception of Sneed Hall and Carpenter/Wells apartments. Individual room sizes vary in each building.

Living in the residence halls makes life much easier:

- Research shows that residents have higher GPAs
- No hassles with driving/commuting to class
- Easy walking distance to the library and classrooms
- Rec Center and sports facilities nearby
- Meals prepared for you and available when you want them
- Hall-sponsored social activities
- Study groups form easily in the residence halls
- Free Tutoring available in the halls

When selecting your residence hall and room preference on your housing application, you may want to consider factors such as:

- Freshman Interest Groups (FIGS) & Learning Communities
- Location of the residence hall to classroom buildings
- Features of the hall
- Dining options

Several residence/suites halls offer co-ed living with men and women assigned to separate floors. Other halls offer

exclusive housing to men or women only. We encourage you to select a Learning Community or living option preference when you complete your application.

All residence halls are air-conditioned and are nonsmoking living environments. Smoking is not permitted in any public areas of the residence halls or in individual student rooms. Smoking is permitted in designated outdoor areas 20 feet or more from all entrances/exits only.

Summer housing is offered for those students attending classes or remaining in Lubbock. Carpenter/Wells apartments and Murray Hall suites are open year-round and provide living options that will allow you to live in one place for the remainder of your college years. Students have the opportunity to reserve their summer housing during a contract renewal process in the spring semester. Residents may remain in campus housing even if they are not enrolled for summer terms, provided they will be enrolled for the following fall semester and have a valid summer and fall housing contract. Carpenter/Wells apartments and Murray Hall suites remain open during the break between the fall and spring semesters. All other halls close during this break.

Facilities for students with disabilities are available in several residence halls. For information and assistance, contact University Student Housing at [housing@ttu.edu](mailto:housing@ttu.edu) or (806) 742-2661.



## Apartments & Suites

### Carpenter/Wells Apartment Complex

The Carpenter Wells Complex, an apartment-style residence, offers three-bedroom townhouses and four-bedroom flats along with a limited number of two-bedroom units to men and women of sophomore or higher classification. Carpenter/Wells is open year-round for the convenience of residents. The Leadership Development Center serves as a Commons Building, which includes a computer lab and study lounge, is located in the center of the complex. Other amenities include meeting rooms, and limitless laundry rooms with free Wi-Fi. A Sam's Place Mini-market is located nearby at Murray Hall. The Market food court at Stangel/Murdough offers another close dining option for residents.

Each apartment includes a living room, kitchenette (refrigerator, microwave oven, and two-burner cook-top), private bedrooms, and two bathrooms. All apartments have outside entrances.

Apartment furnishings include a sofa, table, and chair (living room); dining table and chairs; and each bedroom is furnished with a twin bed, dresser, study desk, and chair.

The bedrooms have hardwood flooring. The kitchen and bathrooms have vinyl floors.

Dimensions: bed size: 38" w x 80" (extra long sheets required); desk: 29" w x 57" l x 30" h; three-drawer chest: 24" w x 32" l x 30" h; and dining table: 36" square. The bed height is adjustable.

### Murray Hall

Murray Hall is a suite-style residence for men and women. This hall will be available to all students regardless of classification with priority given to current residents. Murray Hall is open year-round to provide residents a location where they may live continuously throughout their academic career.

A Sam's Place Mini-market, office, laundry rooms, lounges, and meeting rooms are located in the complex. Honors and Transfer Connection Learning Communities are available to continue the academic support services provided for residents.

Each suite has private bathrooms, a living area, and two-four bedrooms. Bedrooms are furnished with a twin bed, desk, and dresser. The shared living area is furnished with a sofa, entertainment center, coffee table, full-sized refrigerator, and a microwave oven. Bedrooms have carpeting while the living area has laminate wood flooring. Bathrooms have ceramic tile flooring and separate sink/vanity areas. Ceiling fans are included in each bedroom and the living area.

Dimension: bed size: 36" w x 80" l (extra long sheets required); desk: 48" w x 24" d x 30" h; dresser: 30" w x 24" d x 30" h; bookcase: 24" w x 10" x 30" h. The bed height is adjustable.

## New Hall on Boston

The new hall on Boston Ave is a suite-style residence for men and women. This hall is available to all students regardless of classification with priority given to current residents.

A new two story, 20,500 sq. foot dining facility, office, limitless laundry lounges, and meeting rooms is located in the complex.

Each suite has private bathrooms, a living area, and two-four bedrooms. Bedrooms are furnished with a twin bed, desk, and dresser. The shared living area is furnished with a sofa, entertainment center, coffee table, full-sized refrigerator, and a microwave oven. Bedrooms have carpeting while the living area has laminate wood flooring. Bathrooms have ceramic tile flooring and separate sink/vanity areas. Ceiling fans are included in each bedroom and the living area.

Dimension: bed size: 38.5”w x 80”l (extra long sheets required). Each room has a 2-shelf bookcase that is 24”w x 18”d x 30”h; chest/drawers that are 30.5” h x 20”w x 21.5”d; a study chair that is 30.5”h x 20”w x 21.5”d; and a desk that is 50”w x 24”d x 30”h. The window size in each room is 3’w x 6’h. The entertainment center in the living area is 36”w x 24”d x 24”h. Sectional armless pieces in the living room are 25”l x 33”d x 32”h. Sectional corner pieces are 33”l x 33”d x 32”h

## Gordon Hall

The Honors College Learning Community is located in Gordon Hall. Gordon Hall offers a unique co-ed by suite living arrangement for men and women enrolled in the Honors College. Students share a suite with students of the same gender only. Living areas are designed in a suite-style arrangement.

A furnished living room sits between two bedroom units. Each fully furnished bedroom unit accommodates one to two students and includes a vanity area and private bathroom.

Gordon Hall provides many comforts: a TV Lounge, study rooms, vending areas, an open meeting/recreation room, and three kitchens. Newly remodeled limitless laundry lounges are available with free Wi-Fi access. The Fresh Plate food emporium at Bledsoe/Gordon features a state-of-the-art dining location that serves up chef-inspired entrees. Let your taste buds guide you as you choose from flame-grilled choices, Mexican selections, Asian dishes, pasta sensations, fresh salads, home-style choices, sandwiches, plus a variety of fruits and desserts. Sam’s Place Mini-market at Sneed Hall provides convenient and complete dining choices.

Dimensions: bed size: 39”w x 80”l (extra long sheets are required); desk: 30”h x 48”w x 24”d; 3 drawer chest: 30”w x 30”h x 24”d; window size: 36”w x 64”l; floor space for rugs; varies (we recommend the student move in before carpet is purchased to determine actual size needed); and ceiling height: 9’. The bed height is adjustable. To Bunk the beds please go to the hall office to get bunking pins.

## Residence Halls With Moveable Furniture

Some Residence Halls have moveable furniture which gives the resident flexibility in furniture placement and room decorating. Bledsoe and Sneed Halls offer men rooms with moveable furniture. Horn and Knapp Halls offer women rooms with moveable furniture. Each resident room has individual temperature control.

### Bledsoe Hall

Bledsoe Hall, an all male Residence Hall, is located near the Engineering Key, West Hall, and Holden Hall. Residents also have opportunities to interact with students and with faculty participating in the Engineering Success Learning Community. Interaction with peer and faculty mentors, attending classes together and participating in group projects creates teamwork development.

The Fresh Plate food emporium at Bledsoe/Gordon features a state-of-the-art dining location that serves up chef-inspired entrees. Let your taste buds guide you as you choose from flame-grilled choices, Mexican selections, Asian dishes, pasta sensations, fresh salads, home-style choices, sandwiches, plus a variety of fruits and desserts. Sam's Place Mini-market at Sneed provides convenient and quick dining services.

Furnishings consist of beds, desks and chairs, chests of drawers, a sink, medicine cabinet with mirror, closets and a ceiling fan. All furniture is moveable. Facilities available to residents include a study room; a kitchen, a large lobby, and a TV lounge. Newly remodeled limitless laundry lounges are available with free Wi-Fi access.

Dimensions: desks: 48" w x 24" d x 30" h; 3 drawer chest: 30" w x 24" d x 30" h; beds: 39" w x 80" l (extra long sheets are required); windows: 40" w x 67" h (two), floor space for carpet: 12" w x 14" l (we recommend the student move in before carpet is purchased to determine actual size needed); closets: 45" w x 41" d; under bed: 12" h; and ceiling: 9'. The bed height is adjustable. To Bunk the beds please go to the hall office to get bunking pins.

## Sneed Hall

Sneed Hall, a Residence Hall for men, is home to the men of STEM (Science, Technology, Engineering, and Math) Learning Community and is located near the College of Engineering, West Hall and Holden Hall. Facilities available to residents include a study room, the ATLC East computer lab, kitchen, a large lobby, and a large screen TV lounge. Newly remodeled limitless laundry lounges are available with free Wi-Fi access.

The Fresh Plate food emporium is located just across the street at Bledsoe/Gordon and features a state-of-the-art dining location that serves up chef-inspired entrees daily. Sam's Place Mini-market at Sneed provides residents with complete convenience including everything from quick snacks to an entire meal.

Furnishings consist of beds, individual desks and chairs, chests of drawers, a sink, medicine cabinet with mirror, closets and a ceiling fan. All furniture is moveable. The bed height is adjustable.

Dimensions: desks: 48" w x 24" d x 30" h; beds: 39" w x 80" l (extra long sheets required); 3 drawer chest: 30" w x 24" d x 30" h; closets: 47" d x 45" w; floor space for carpet: 11" w x 14" l (we recommend the student move in before carpet is purchased to determine actual size needed); windows: 30" w x 67" h (two); under bed: 12" h; and ceiling: 9'.

## Horn/Knapp Complex

Horn and Knapp Halls for women are located on the east side of campus close to the Student Union Building and the Music Building. Formal and informal lounges offer opportunities for gatherings. Also available in each hall are kitchenettes, study rooms, a TV lounge, and vending machines. Newly remodeled limitless laundry lounges are available with free Wi-Fi access. The Women in Science and Engineering (WISE) Learning Community is available in Knapp Hall.

The Horn/Knapp all-you-care-to-eat venue, offering Gusto's Pasta Sensations Line, which features a made-to-order stir-fried pasta bar, is located in the complex. The complex is directly across from the Student Union Building, which offers a variety of food options.

Room furnishings consist of study desks, chairs, chests of drawers, beds, walk-in closets, sink, ceiling fan and medicine cabinet with mirror. All furniture is moveable. Each resident room has individual temperature control.

Dimensions: beds: 39" w x 80" l (extra long sheets required); desks: 48" w x 24" d; windows: 40" w x 67" h (two); 3 drawer chests: 30" w x 30" h x 24" d; closets: 45" d x 44" w; floor space for carpet: 10' w x 17' l (we recommend the student move in before carpet is purchased to determine actual size needed); and ceiling height: 9'. The bed height is adjustable. To Bunk the beds please go to the hall office to get bunking pins.

## Residence Halls With Built-In Furniture

All rooms have built in storage spaces including under the bed and above doors/closets. Residents are highly discouraged from dismantling built-in furniture because of the cost to properly reassemble furniture, replace damaged parts and the risk of damage to wiring behind built-in furniture. If a resident disassembles built-in furniture in any way, a charge will be assessed. Should the furniture need to be repaired, additional charges may be assessed.

### Stangel/Murdough Complex

Stangel and Murdough Halls, located on the central western edge of the main campus, are near Ag row and the Biology and Experimental Science Buildings. Men live in Murdough Hall and women live in Stangel Hall. Stangel/Murdough has two sand volleyball courts on the south side of the complex. A TV lounge, piano lounge, and study lounges are located on the second and fourth floors. Newly remodeled limitless laundry lounges are available with free Wi-Fi access. The Health Sciences Learning Community and the College of Agricultural Sciences & Natural Resources Learning Community are available in each hall.

Each room has a sink and built-in furniture consisting of chests of drawers, pullout beds, desks, chairs, closets with overhead storage and bookshelves.

The Market at Stangel/Murdough is a food court that offers a wide variety of dine-in or carry-out food choices with a-la-carte pricing. Sam's Place Mini-market in Murray Hall offers another close dining option for residents.

Dimensions: bed size: 39" w x 80" l (extra long sheets are required); floor space for carpet: 10'9" w x 14' l (we recommend the student move in before carpet is purchased to determine actual size needed); closet space: 43" w x 30" d; bulletin boards: 81" w x 41" h; window size: 72" w x 55" h; and ceiling height: 8'.

## Chitwood/Weymouth/Coleman

Chitwood, Weymouth and Coleman Halls are located on the southwest side of campus near the College of Architecture and Law School. Formal lounges give residents places to visit and watch TV or play the piano located in Chitwood/Weymouth. Men live in Weymouth Hall and women live in Chitwood Hall. Both Chitwood and Weymouth offer the, First Year Success, and Prelaw Learning Communities.

Men live in Coleman Hall. Features of the hall include a TV lounge, four kitchens, a computer lab, and floor lounges. Newly remodeled limitless laundry lounges are available with free Wi-Fi access. Coleman Hall offers the First Year Success Learning Community.

All rooms are furnished with built-in furniture including chests of drawers, pullout beds, desks, chairs, closets with overhead storage and a sink.

Sam's Place West in the Wiggins Complex offers a wide selection of food choices such as Chick-fil-A®, Quiznos®, the Fire Bowl and late-night options, to name a few. Students in this area are also just a short walk away from The Market food court located at Stangel/Murdough.

Dimensions: bed size: 39"w x 80"l (extra long sheets are required); bolsters (2 per bed) 4 ½"d x 13 ½"h x 41"w; floor space for carpet: 10'8"w x 14'l (we recommend the student move in before carpet is purchased to determine actual size needed); window size: 119"w x 53"h; bulletin boards: 77"w x 41"h; closet space: 43"w x 31"d; ceiling height: 8'; and sink skirt: 19"w x 17"d x 31"h.

## Hulen/Clement Complex

Hulen and Clement Halls, located on the south side of campus, are conveniently located near the College of Architecture, and the English, Philosophy and Education buildings. Men and women live on alternating floors in Hulen and Clement. These Residence Halls offer a lounge and study room for the convenience of residents. Newly remodeled limitless laundry lounges are available with free Wi-Fi access. Clement Hall offers the Architecture and Design Learning Community in which residents enjoy designated studio space and limited optional single rooms. Hulen Hall offers the Future Teachers and PEGASUS Learning Communities. Hulen and Clement Halls are recommended for students in the TTAP Program.

Built-in furniture consists of pullout beds, desks, chairs, bookshelves, chests of drawers, and closets with overhead storage. Each room has a sink and a medicine cabinet with mirror.

Hulen/Clement's all-you-care-to-eat venue is located in the complex. These residence halls are close to the Union Plaza food court in the Student Union Building and The Market food court located at Stangel/Murdough.

Dimensions: window: 73"w x 54 ½"h x 5½"d; bed shelf: 77"w x 8"d; bolsters (2 per bed): 2"d x 77"w x 13"h; closets: 24"d x 43 ½"w; counter in front of window: 11"d x 78"w x 29 ¾"h; chests: 27 ½"w x 48"h x 15"d; bed: 39"w x 76"l; floor space for carpet: 14'l x 10'w (we recommend the student move in before carpet is purchased to determine actual size needed); sink skirt: 19"w x 17"d x 31"h; bulletin boards: 77"w x 41"h (not all rooms have bulletin boards); desks: 41"w x 35"d; bulletin boards by desk: 12"w x 51"h; ceiling: 8'; and drawers under bed: 12'h.

### Wall/Gates Complex

Located on the south side of campus, this complex is near the Charles E. Meadgen Jr. Theatre, Music Building and the Library. Men and women live on alternating floors of Wall and Gates Hall. A large lobby connects the two halls. A study lounge, vending rooms, and kitchenettes are features of this complex. Newly remodeled limitless laundry lounges are available with free Wi-Fi access. The Fine Arts Learning Community is available in Wall Hall and the Media and Communications Learning Community in Gates Hall. Wall/Gates are recommended for students in the TTAP Program.

Built-in furniture consists of pullout beds, desks, chairs, bookshelves and chests of drawers. Other furnishings include closets with overhead storage, a sink and a medicine cabinet with mirror.

Wall/Gates houses Sam's Place Mini-market with food choices to satisfy any hunger. The Market food court and the Student Union outlets are just a short walk from the halls.

Dimensions: window: 73" w x 54 ½" h x 5 ½" d (one); bed shelf: 77" w x 8" d; bolsters (2 per bed): 2" d x 77" w x 13" h; closets: 24" d x 43 ½" w; counter in front of window: 11" d x 78" w x 29 ¾" h; chests: 27 ½" w x 48" h x 15" d; bed: 39" w x 76" l; floor space for carpet: 14' l x 10' w (we recommend the student move in before carpet is purchased to determine actual size needed); sink skirt: 19" w x 17" d x 31" h; bulletin boards: 77" w x 41" h (not all rooms have bulletin boards); desks: 41" w x 35" d; bulletin boards by desk: 12" w x 51" h; ceiling: 8'; and drawers under bed (2) 12" h.



## Living Options

A number of living options are provided to meet the many needs of today's students. When selecting a living option, the student agrees to support and follow the additional conditions established for the community. This is necessary for the living option to provide the positive environment for which it is intended.

University Student Housing, as a member of Texas Tech University, strives to create environments for students which foster academic and personal success in alignment with the mission of the institution. Our department seeks to develop an appreciation of learning and motivate students to spend more time and energy on educationally purposeful activities. Across the nation, college administrators are finding that the development of learning communities have had an amazing impact on a student's collegiate experience. The academic success of a student is impacted by integration of all aspects of student life with the academic experience. The collaboration and involvement of faculty and staff within the Learning Community are key components to creating this valuable learning experience.

### What Are "Learning Communities?"

The term "Learning Community" can mean many different things. Astin (1985) defined a Learning Community as "small subgroups of students... characterized by a common sense of purpose... that can be used to build a sense of group identity cohesiveness and uniqueness that encourages continuity and the integration of diverse curricular and co-curricular experiences."

On the Texas Tech campus, a Learning Community houses a group of students on one or more floors of a residence hall with an academic unit focus such as health sciences, architecture or a common interest such as first year experience. Each community has a unique set of learning outcomes; however, all share a common goal of creating an educational environment that brings educators and students together to enhance student learning.

### What Is A FIG?

A Freshman Interest Group (FIG) is a small cohort of up to 20 students who live together, usually within a Learning Community (LC), and are enrolled together in at least two academic courses. A FIG is designed to assist first year students with their academic and social transitions to college during the first semester through greater involvement in activities. Extensive research has shown that students are more successful in college when involved both inside and outside of the classroom and able to integrate their experiences into a seamless learning environment such as a Freshman Interest Group.

### FIGs...

- support students achieving higher GPAs by creating smaller groups of students who share a common experience of living in the LC and attending the same classes together- your friends in the LC can be the same people with whom you study
- encourage students' engagement and involvement in academic majors and programs, helping persistence to graduation by maintaining a consistent major throughout their college career



- provide academically-focused peer groups who can challenge and support diverse learning opportunities inside and outside the classroom

Please check our website for FIG updates. FIG placement is a first come, first served opportunity. Fall 2012 FIGs were located in the College of Agricultural Sciences and Natural Resources (CASNR), Engineering Success, Fine Arts, Prelaw, and Women in Science and Engineering Learning Communities.

Please contact the University Student Housing Residence Life Office at (806) 742-4996 should you have any questions about FIGs.

### Why Do We Promote Figs & Learning Communities?

Studies show students are more successful when their academic experiences are integrated with other aspects of their lives. FIGs and Learning Community programs allow for interaction with others who share similar interests, therefore developing a common commitment to each other's personal and academic success. In addition, ongoing dialogue with peers and educators assists students in making personal meaning of their academic experiences, thus enhancing intellectual development.

FIGs and Learning Communities enable students to develop communication and leadership skills and encourage an appreciation for lifelong learning.

### Learning Communities

The following Learning Communities are currently being offered for the 2013-2014 academic year (subject to change, please check [www.housing.ttu.edu](http://www.housing.ttu.edu) for updated information):

#### Architecture And Design Learning Community (ADLC)

2nd and 3rd Floor of Clement Hall

The Architecture and Design Learning Community is for students admitted to general and pre-professional programs in the College of Architecture and students majoring in Apparel Design & Manufacturing or Interior Design in the Department of Design in the College of Human Sciences.

#### Business Learning Community

2nd Floor of Murray Hall

The Business Learning Community is for Business students admitted to the Rawls College of Business.

#### College Of Agricultural Sciences & Natural Resources Learning Community (CASNR)

2nd Floors of Stangel/Murdough Halls

The CASNR Learning Community is for students admitted to the College of Agricultural Sciences & Natural Resources.

#### Future Teachers Learning Community

2nd and 3rd Floors of Hulen Hall

The Future Teachers Learning Community is for students pursuing educator/teacher certification, including those admitted to the College of Education and Early Childhood Education program in the College of Human Sciences.

## Engineering Success Learning Community Bledsoe Hall

The Engineering Success Learning Community is for male students admitted to the Whitacre College of Engineering and Pre-Engineering programs.

## Fine Arts Learning Community (FALC) 2nd and 3rd Floors of Wall Hall

The Fine Arts Learning Community (FALC) is for students admitted to the College of Visual & Performing Arts.

## First Year Success Learning Community (FYS) 3rd-6th Floors of Chitwood/Weymouth Halls

The First Year Success (FYS) Learning Community is for first-time freshmen TTU students wanting to live with other first-time freshmen students in support of the transition to TTU.

## Health Sciences Learning Community 4th Floors of Stangel/Murdough Halls

The Health Sciences Learning Community is for students pursuing careers in professional health fields and related majors.

## Honors Learning Community Gordon Hall and the 1st Floor of Murray Hall

The Honors Learning Community is for students accepted to the Honors College.

## Media and Communication Learning Community 2nd and 3rd Floors of Gates Hall

The Mass Communications Learning Community is for students enrolled in or admitted to the College of Mass Communications.

## Men Of Science, Technology, Engineering And Mathematics Learning Community (STEM) 2nd and 3rd Floors of Sneed Hall

The Men of STEM (Science, Technology, Engineering and Mathematics) Learning Community is for male students majoring in or otherwise pursuing study in science, technology, engineering and mathematics disciplines.

## PEGASUS Learning Community 5th and 6th Floors of Hulen Halls

The PEGASUS Learning Community is for First Generation College (FGC) students.

## PreLaw Learning Community 2nd Floors of Chitwood/Weymouth Halls

The PreLaw Learning Community is for students interested in attending law school.

## TTAP Learning Community Hulen/Clement and Wall /Gates

The TTAP Learning Community is recommended for students in the TTAP Program.

## Transfer Connection Learning Community 2nd Floor of Murray Hall

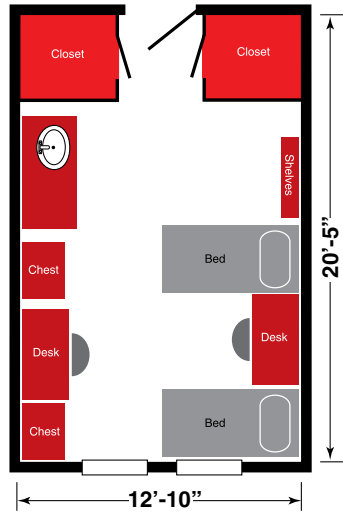
The Transfer Connection Learning Community is for TTU transfer students wanting to live with other transfer students in support of their transition to TTU.

## Women In Science & Engineering Learning Community (WISE) 3rd Floor of Knapp Hall

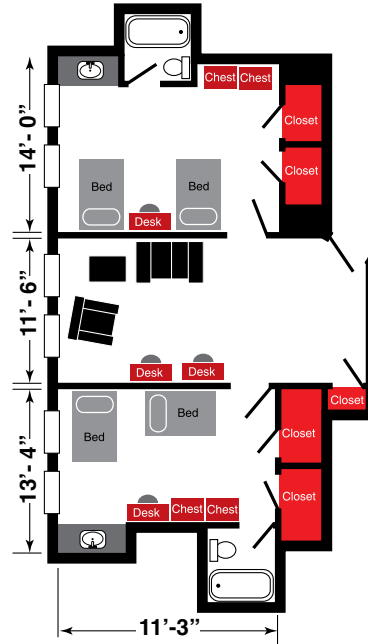
The Women in Science & Engineering (WISE) Learning Community is for female students majoring in science, technology, engineering, & mathematics disciplines.

Hall	Gender	Type of Furniture/ room	Capacity Lab	Computer	Sam's Place	Learning Community	Freshman Interest Groups (FIGs)
Bledsoe	Male	Moveable	332			X	
Gordon	Co-ed	Suite	242			X	
Sneed	Male	Moveable	313	X	X	X	
Horn/Knapp	Female	Moveable	647			X	
Wall/Gates	Co-ed	Built-in	802		X	X	X
Hulen/ Clement	Co-ed	Built-in	806			X	
Chitwood/ Weymouth	Female/Male	Built-in	1,147			X	X
Stangel/ Murdough	Female/Male	Built-in	1,029			X	X
Murray	Co-ed	Suite	513		X	X	
Coleman	Male	Built-in	571	X			
Carpenter/ Wells	Co-ed	Apartments	348	X			
Boston Hall	Co-ed	Suite	498				

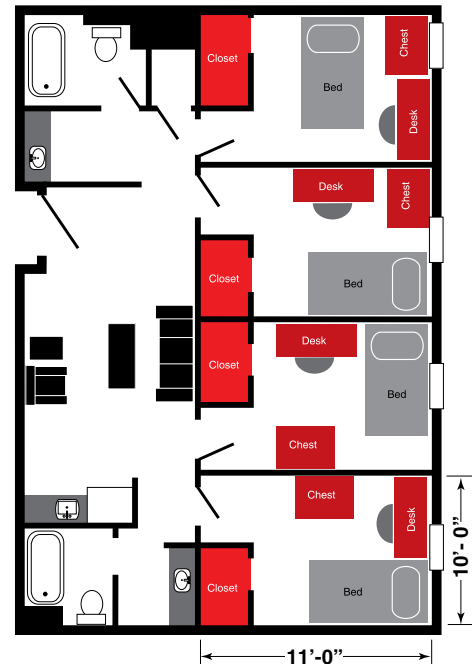
**Horn/Knapp  
Bledsoe/Sneed**



**Gordon Hall  
2-Bedroom Suite**

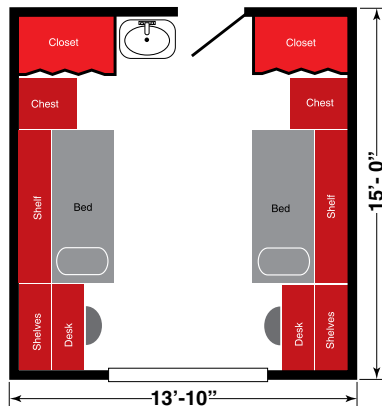


**Murray Hall  
4-Bedroom Flat**

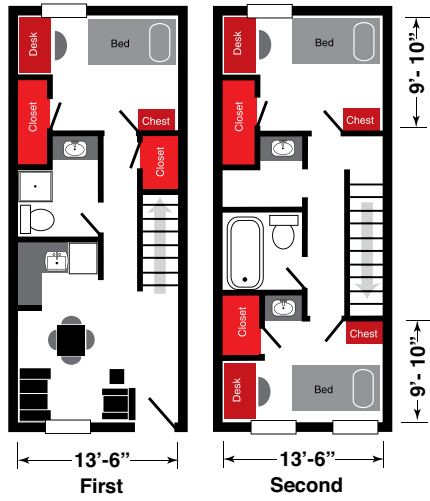


**Stangel/Murdough  
Hulen/Clement  
Wall/Gates  
Chitwood/Weymouth  
Coleman**

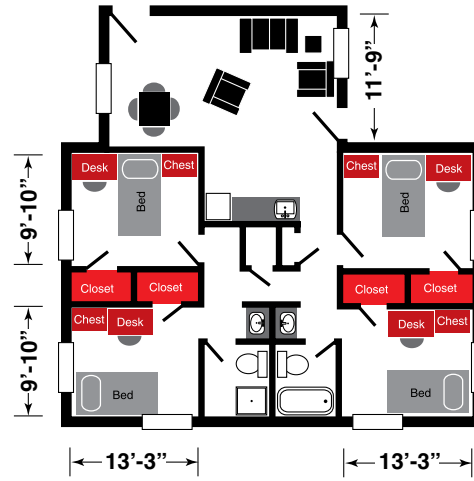
*\*Build-in Furniture*



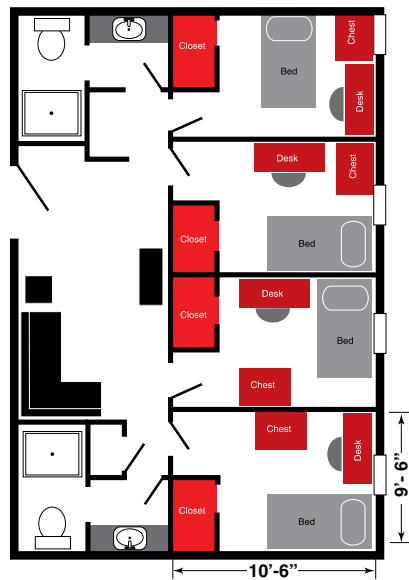
**Carpenter/Wells  
3-Bedroom Townhouse**



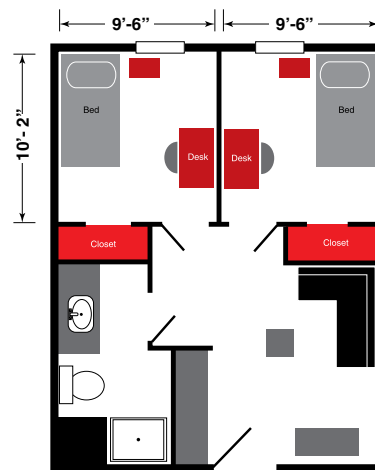
**Carpenter/Wells  
4-Bedroom Flat**



**Boston Hall  
4-Bedroom Suite**



**Boston Hall  
2-Bedroom Suite**



Options at a glance

## Room Personalization

### Room Decorating

Residents are encouraged to personalize their rooms by decorating the room to express their personal style. Window curtains, carpeting, and other furnishings can enhance the living environment.

The Best Dressed Space Contest, sponsored by the Residence Halls Association and University Student Housing, awards prizes for creativity and style expressing your personality and special touch of individuality.

Entry forms are available on the housing web site. Students may enter as an individual or with their roommate. Rooms are judged on style, creativity, color coordination, detail, and overall impact of the design. Prizes are awarded to each campus-wide winner for men and women's divisions. Judging usually takes place in late September to early October. Winners and their rooms will be photographed. The images may be used for marketing purposes.

Nails, adhesives, pins and tacks are not to be used on doors, walls or furniture. Only tension type rods may be used for curtains. Because floor space for carpeting varies in rooms, it is recommended that carpeting be purchased after move-in.

### Construction Within The Room

As a safety precaution, student construction within the room must follow these guidelines:

- Furniture must be free-standing (not fastened to walls or ceiling).

- It must be structurally able to safely support a student's weight.
- It must not block a doorway. The room door should open to its original design.
- It must not restrict exit from any portion of the room or be a safety hazard to persons walking around the room.
- It must not block the heating or air-conditioning system.
- It must not include false floors of any kind, cork or shingles attached to any wall or ceiling surface.
- It must not include any highly flammable material attached to the ceiling or to any wall surface.
- It must be at least three feet from main construction frame to the ceiling.
- It must have all materials of questionable safety approved in writing by the Associate Director of Facilities in regard to fire retardant properties, toxic chemicals, etc.

All student room construction shall be removed and the room returned to its



original condition prior to checking out of the room. University Student Housing will not provide storage for any materials involved in student room construction, nor will the department assume any liability for injury or damage as a result of such construction.

All built-in furniture should remain in place and may not be dismantled in any manner.

Student room modification that could create a possible fire, health or safety hazard to any resident will not be allowed.

Lofts are not permitted in residence hall rooms.

It is highly suggested that you submit a fixIt at [fixit.housing.ttu.edu](http://fixit.housing.ttu.edu), to have your bed adjusted. University Student Housing is not responsible for injuries caused by adjusting room furniture. More information is available online at [housing.ttu.edu](http://housing.ttu.edu).

### Electrical Appliances

Coffee makers (should be 4 cups or less), popcorn poppers, small microwave ovens, small refrigerators, and portable television sets are permitted in students' rooms.

Microwave ovens must operate at 1500 watts or less. (Because of limitation of the electrical systems in the residence halls, microwave ovens may not operate satisfactorily, especially if operated in conjunction with other appliances.) Refrigerators must operate at 120 volts at 60 hertz and not exceed the size of a standard small refrigerator (2.7 cubic feet).

All electric appliances must bear a UL or equivalent certification label. Televisions, radios, stereo systems, computers, desk lamps, and electrical blankets are also permitted provided the total electrical requirements do not exceed the capacity of the system. All equipment should be kept in safe operating condition. No outside antennas of any type are permitted.



## Academic Services

Our staff is invested in the success of students and believes using the support services available in the residence halls can smooth the transition to Texas Tech easier.

### The First Year Raider Experience (FYRE)

The First Year Raider Experience (FYRE) at Texas Tech University is a collaborative collection of programs and services that assist students in the transition to college living and provide a support system to help students navigate successfully to graduation. By providing experiences that foster learning and development, we pledge our support to provide successful transitions for first year students.

### Leadership And Involvement

Leadership And Involvement There are many opportunities to get involved and become a leader in the residence halls. Opportunities exist for residents to be involved in activities such as hall government, intramural sports or social, recreational, and cultural events. These activities add to the overall experience of collegiate living. Residents interested in participating in activities are encouraged to visit with their Community Advisor or Residence Life Coordinator at any time.

### Residential Tutoring

The Residential Tutoring program is designed to provide academic services for students living in the residence halls at Texas Tech University. Residential Tutoring is a completely free service provided for all on-campus students during convenient hours and close to home. Residential Tutors (RTs) provide peer tutoring in subjects that residence hall students struggle with the most frequently, according to campus data. For a list of available subjects along with times and locations please visit:

[housing.ttu.edu/reslife/restutor](http://housing.ttu.edu/reslife/restutor).

### Howdy Techsans

Howdy TECHSANS is a group of residence hall students who are selected to assist other residents move into the residence halls and familiarize them with the services and facilities available. This select group of students is chosen for their enthusiasm and Red Raider spirit. Howdy Techsans are selected during the summer months and are allowed to move into the residence halls prior to the official opening of the halls for the fall semester.

### The Summer Reading Program

Each summer a new book is selected for the first year class to read prior to courses beginning in the fall. This book will be discussed in some of your classes, and campus/hall programs will be developed around the themes found in the book.

### Raider Welcome Events

University Student Housing, Hospitality Services and other university departments sponsor events throughout the fall semester to give students an opportunity to meet and get involved in the excitement of the college experience. Everyone is encouraged to participate in these activities. Some of the events from Fall 2012 include Target Back to School Shopping Event, Student Disability Services Deaf Bingo, Presidents' Luncheon, Rec 'em Tech Night with Rec Sports & RHA Casino Night, and MUCH more. You will receive information on these events at Red Raider Orientation, through the mail, or your university e-mail, and watch for posters on campus. Often, events are posted on the university's Tech Announce e-mail system.

### Residence Halls Association

The Residence Halls Association (RHA) is comprised of all students who live in the residence halls of Texas Tech University. The



objective of RHA is to promote Residence Hall life, develop new student leaders and act as the official voice of the students living within the Residence Halls.

RHA Senate consists of representatives from each hall/complex. The Executive Board consists of the RHA President, Vice President for Campus Tradition and Leadership Development, Vice President for Programming and Public Relations, Vice President for Administration and Finance, and Vice President for External Affairs and National Communications Coordinator. New officers are nominated at a senate meeting in March and elected at the following meeting by the RHA Senate. RHA encourages all residents to make a difference by getting involved.

RHA committees sponsor various programs and events each year. Activities for the year may include: Best Dressed Space, Casino Night, leadership programs, diversity workshops and the Carol of Lights.

The RHA Carol of Lights Committee, with the cooperation of other campus organizations, coordinates one of Texas Tech University's most impressive traditions. The buildings in the Science quadrangle are outlined with holiday lights. Beautiful music from the Texas Tech University Chorale and an impressive entrance from the Saddle Tramps holding aloft lit flares bring the holiday season in with excitement. The Masked Rider appears in a lighted cape. The Carol of Lights Ceremony usually occurs the first week in December.

At the end of each year, an installation banquet is held to elect new RHA Officers, honor individuals in National Residence Hall Honorary and recognize individuals for

outstanding performance. Awards include: Program of the Year, Hall Council of the Year, Most Improved Hall Council of the Year, and Advisor of the Year.

To enhance leadership skills, RHA sends delegations comprised of interested residents to conferences on the state, regional and national levels. These conferences provide an environment in which students can improve their leadership skills while having a great time with students from other universities.

### Hall/Complex Councils

Each hall/complex has its own student government. Like any other concentration of people within limited boundaries, the residence hall functions best when positions of leadership, organization and representation are established. For this reason, each hall/complex elects a president, vice-president and one to two RHA Senators depending on the hall/complex. In order to assure fair representation of all residents, each wing or floor elects a wing/floor representative to attend hall/complex council meetings. From the hall/complex council, a secretary and treasurer are appointed or elected.

The hall/complex council sponsors and coordinates the various activities of the community such as mixers, charitable activities, recognition dinners, academic tutoring services and intramural sports. Funding for programming is provided from a portion of the room fees residents pay to live in the halls.

## Residence Hall Staff

University Student Housing staff are committed to the total development of the resident within an inclusive community through student leadership, programming, residence hall standards and supportive learning environments. Staff members are available to help residents and assist in academic and personal development. Each building has a team of student staff and professional staff to assist with the transition to the university.

Residence Life Coordinators are full-time professionals with Masters Degrees responsible for the day-to-day operations of the residence hall. Graduate Hall Coordinators assist with developing programs to support the learning environment of the residence halls. Administrative support for the halls are provided by full-time secretaries who are available to assist with any resident needs or concerns.

Residence Life staff also includes student staff positions that are great leadership opportunities. Community Advisors (CAs) are students who live on each floor and act as educators for the residents by working with them to provide an environment conducive for academic advancement, assisting with conflict resolution, programming, and acting as a resource for residents. Student Assistants (SAs) work in the hall offices to provide customer services such as providing change, information, and other needed services. Senior Community Advisors (SCAs) are senior student staff members who help with the development of specific programs or services. Multicultural advocates are student staff who help make sure students are adjusting well to college and helping them through their transitions.

## Hall Office Services

Each residence hall/complex has an office staffed with a secretary and student assistants where residents may report emergencies, complete FixIT requests, report lost keys, and many other services. The hall office staff is also available to assist with room and hall changes, consolidations and other concerns as well.

## Housekeeping Services

The department employs housekeepers to keep all public areas cleaned and maintained. Public areas include lobbies, lounges, TV rooms, hallways, restrooms, laundry rooms, and kitchenettes. Residents can help by properly disposing of all trash. Residents are responsible for the day-to-day cleanliness of their individual room. Bathrooms, in suites and apartments, are cleaned by housekeeping staff three times a year.

## Laundry Rooms

Newly remodeled limitless laundry lounges are available with free Wi-Fi access in all residence halls.

## Maintenance Repairs/FixIT

Maintenance Repairs/FixIT Maintenance personnel can help residents with routine repairs such as a clogged drain, a broken blind, a leak, etc. To request maintenance service, a resident must submit a Request for Maintenance FixIT requests available online at [fixit.housing.ttu.edu](http://fixit.housing.ttu.edu) or at the hall office. Light bulb replacements are available at the hall office.

A resident does not need to wait in the room for a maintenance mechanic. Whenever a resident submits a Fixit request, it gives the staff permission to enter the room and make necessary repairs. If the item is an emergency, the staff may enter without having a work order so the problem can be addressed immediately to prevent further damages.

### Telephone Service

Telephone service is not provided in residence hall rooms. If you prefer local land-line phone service, you may request installation of service by contacting University Student Housing. The approximate cost of installation and service for the academic year is \$350. Emergency call-out phones are available on each floor.

### Mail Service

Mail is delivered directly to each residence hall/complex and posted in resident mailboxes.

Address mail to:

Raider Red  
101 Residence Hall - TTU  
Lubbock, TX 79406

To the right is a list of addresses per hall for shipping packages. When receiving a package or mail that will not fit in the mailbox, residents will receive an email by our package program notifying them they have a package. Residents must present proof of identity to retrieve packages from the hall office.

As a precautionary measure, it is recommended that checks, plane tickets and other valuables be sent by registered or insured mail. Mail sent with endorsements (insurance, delivery confirmations, etc.) will be sent to Mail Tech where students may pick up their items. Packages will not be kept if they arrive before the August opening day.

### Hall/Building Addresses

Building Name	Address
Chitwood/Weymouth	3115 18th St
Coleman	1802 Flint Ave
Horn/Knapp	2519 15th St
Hulen/Clement	3003 18th St
Stangel/Murdough	3217 Main St
Murray Carpenter/Wells	909 Flint Ave
Bledsoe/Gordon/Sneed	2508 Broadway Ave
Wall/Gates	2803 18th St
New Hall on Boston	1803 Boston Ave

### Computer Access

All residence hall rooms are connected to the Internet and University computing resources through high speed Ethernet. A separate port is available for each roommate.

An Ethernet card, a network cable, an up-to-date operating system and anti-virus software are required to obtain access to the University network. Technical support will be provided only for University site-licensed software and network connectivity issues. Since many departments, including University Student Housing and Hospitality Services, utilize e-mail as the main communication with students, it is advisable for all students to regularly check their university email account. For technical assistance students may contact IT Help Central at (806) 742-HELP, [ithelpcentral@ttu.edu](mailto:ithelpcentral@ttu.edu), or [www.ithelpcentral.ttu.edu](http://www.ithelpcentral.ttu.edu).

### Cable TV/Radio

Basic cable television service is provided in each residence hall room at no extra cost. Subscription to premium services may be requested for a monthly fee. To subscribe to these services or report problems with cable, contact Suddenlink Communications at (806) 792-2222.

## Safety and Policies

### Safety And Security

Safety and security in the residence halls is a priority. It is the responsibility of the resident to be aware of policies and procedures related to safety and security. Residence hall staff provides safety and security programs for residents throughout the year on topics such as harassment, personal safety, and securing personal property. Safe Ride, a service provided by the Student Government Association (SGA), is a free service available to students from 8 pm to 4 am nightly.

(742-RIDE) Citibus also provides a Night Shuttle service available to students desiring on-campus transportation after hours until 1:30 a.m. (742-NITE)

### Facility Coordinator/Campus Shuttle Vans

The Facility Coordinators are staff that patrol residence halls and adjacent areas during the evening hours (10 pm-6 am) to maintain the integrity and security of our buildings.

### Visitation & Escort

Visitation policies in the residence halls may be amended at the beginning of each academic year through the following process:

Each residence hall may choose from one of the following four visitation options:

- Options 1 Sunday through Thursday 11 a.m. - Midnight
- (Default) Friday and Saturday 11 a.m. - 2 a.m.
- Option 2 Sunday through Saturday 11 a.m. - 2 a.m.

- Option 3 Sunday through Thursday 11 a.m. - 2 a.m.
- Friday and Saturday 24 hours
- Option 4 Sunday through Saturday 24 hours

The residents of each hall vote at the beginning of each academic year, with each resident receiving one vote. A two-thirds vote of all residents on each hall's official roster in favor of one of the options is necessary to implement a change in the visitation policy for that hall. If a residence hall fails to reach a two-thirds vote on any one option, the hall may hold a second referendum to vote again. However, if following the second referendum any one option fails to receive a two-thirds vote, the default visitation hours shall be the visitation hours currently in effect for that residence hall (Option 1). Following one semester with default visitation hours, the residence hall may once again vote on the four options for the remainder of the academic year. Those residence halls that did approve an option with two-thirds vote at the beginning of the academic year may only change this option at the beginning of each academic year.

The director of University Student Housing shall have the discretion to modify and/or withdraw visitation hours should it be determined that members of a residence hall have not maintained community standards related to the visitation policy and behavioral expectation of the university described in the Code of Student Conduct.

It is especially important that residents escort their guests at all times. The majority of vandalism, theft and many policy violations occur as a result of unattended visitors or strangers wandering the floors and building.

Residents are responsible for the conduct of their visitors and will be held accountable for their visitor's actions.

The roommate's rights to the room must be given high priority with regard to visitation. The roommate should not be compelled to leave the room in order to accommodate a visitor, nor should the student/roommate be placed in a situation that might cause embarrassment or inconvenience.

Visitors of the opposite gender are not permitted to use community restrooms. Visitors should use the public restrooms located in the main lobby.

### Policies

Living in a residence hall plays an important part in students' growth as they become part of the Texas Tech community of scholars. This University Student Housing and Hospitality Services Contract Guide provides general guidelines for residence hall living and includes important information to help students participate as responsible residents of Texas Tech University. Students are responsible for their own personal conduct.

Residents are expected to live by the general academic and social standards of Texas Tech University, as contained in the Student Handbook and by all local, state, and federal ordinances and laws. Residents and visitors of the residence halls are also expected to follow residence hall policies and procedures listed in this guide as well as other policies and procedures adopted by the university during the student's occupancy in University housing.

### Check-In Procedures

Residents should report directly to the residence hall to which they are assigned. Residents are encouraged to make a thorough inspection of the room and furnishings at check in. Any pre-existing conditions should be recorded on the room inventory form to avoid charges for damages at the time of check out. To facilitate the move-in process, residents are encouraged to bring a moving cart. Some carts are available for rental at the hall office to assist with moving.

Students provide their own bed linens, blanket, towels, bedspread, mattress pad, desk lamp, wastebasket, carpet, and curtains, if desired. Exact measurements may not be taken until move-in day, so you are encouraged to bring a tape measure and tools for cutting carpet. Please refer to "Room Personalization" for guidelines on room decorating.

## Weapons & Other Prohibited Items

Texas state law prohibits weapons on all state property, which includes Texas Tech University. In the residence halls and dining rooms, weapons are defined/considered/ examples include as handguns, dart guns, switchblades, knives (two or more inches in length), and all hunting equipment including shotguns, paint-pellet guns, bows and arrows and designated martial arts equipment. Ammunition for any type of firearm is also prohibited.

Halogen or torchiere - type lamps, pets, alcoholic beverages, illegal substances, candles, incense, open-coil electrical appliances, George Foreman-type grills, toasters and air conditioners are not allowed.

### Explosives

For reasons of safety, explosives are not permitted in the residence halls. Any resident who throws, ignites or has in his or her possession any firecrackers, explosives or pyrotechnics of any nature within, or around, the residence hall will be subject to judicial action and may be suspended from the residence halls.

## Parking & Bicycles

Students are required to register motor vehicles operated on campus at the time they register for school or at the time they begin operating a vehicle on campus by logging on to their "My Parking Account" at [www.parking.ttu.edu](http://www.parking.ttu.edu). The residence halls lots are reserved 24/7 for residence hall permit holders. Should a student bring an unregistered vehicle on campus on a weekend, open parking areas can be utilized.

Parking is controlled by signs, so always look for signs when parking on campus. Parking spaces in residence hall lots are limited and parking ePermits are issued according to the residence hall assignment as available. Students who cannot be accommodated in residence hall lots may instead purchase commuter ePermits and join their residence hall wait list until their residence hall lot has available space and their ePermit upgraded. Residents who move to a different hall during the year should contact Transportation & Parking Services to exchange their existing residence hall ePermit for an ePermit in their new hall's lot. Residents who move out of the residence halls during the year will forfeit their residence hall ePermit. It may be exchanged for a commuter permit with the remaining cost difference refunded or returned with the remainder of the year's cost refunded.

Bicycles can be registered for free online through your "My Parking Account." A sticker to be placed on your bicycle will be issued. Bicycles must be parked in either the bicycle racks provided adjacent to the buildings or in your room with your roommate's consent. Bicycles parked in any other part of the residence hall or locked to buildings, railings, trees, or other architectural or landscape features will be impounded. Motorcycles and mopeds are prohibited in the residence halls. These vehicles must be registered with a valid ePermit and parked in the appropriate residence hall parking lot. Contact Transportation & Parking Services at (806) 742-7275 (PARK) or [parking@ttu.edu](mailto:parking@ttu.edu) for more information. [www.parking.ttu.edu](http://www.parking.ttu.edu) [facebook.com/TTUParking](https://facebook.com/TTUParking) [Twitter.com/TTUParking](https://twitter.com/TTUParking)

## Screens, Sealed Windows, And Window Stoppers

Screens must be left on the windows and window ledges are not to be used for storage. Removal of screen encourages storing items on ledges and provides a temptation to throw things out of windows, thereby creating a hazard to students walking below. Students can be held personally liable for any damages to property or any personal injury resulting from items being thrown from windows or falling from ledges. Screens are part of the room inventory. If the screen is removed, a replacement fee will be assessed to the resident(s) of the room.

Residence halls that do not have screens (Horn/Knapp, Bledsoe, Sneed, and Murray) have window stoppers instead. If a window stopper is removed, a replacement fee will be assessed to the residents of the room.

The windows in Chitwood, Weymouth, the new hall on Boston Ave, and Coleman Halls must remain sealed for safety reasons. If they are opened in anyway, a charge is assessed to the resident(s) of the room to reseal the windows.

## Check - Out Procedures

If a student leaves prior to the end of their housing contract they must complete a written cancellation request at the main University Student Housing office located in Wiggins Complex. Residents must also inventory out of their room with their Community Advisor. The Community Advisor will date the room inventory and other forms as of the date of check out (this date is important as it determines charges or refunds for time in the residence hall).

If the Community Advisor is not available, contact the hall/complex office so another staff member can help you with the check out procedures process. The resident should retain the student copy of the form as proof of completion of the check out process. In order to receive the proper refunds, or to be charged correctly, residents must return their room key at the time of check out. An improper check out may result in additional charges.

A resident who fails to check out properly, with University Student Housing and the community advisor, or fails to remove personal belongings from the assigned space, upon cancellation of the contract; is subject to additional charges for room use, cleaning and/or packing of items.

## Room Rates

The following room rates have been approved for 2013–2014 by the Board of Regents.  
*Rates are subject to change.*

Hall Name	Fall 2012	Spring 2013	Total	Spring 2013 Incoming
<b>Traditional Double –</b> (Bledsoe, Chitwood, Clement, Coleman, Gates, Horn, Hulen, Knapp, Murdough, Sneed, Stangel, Wall, Weymouth)	\$2628.00	\$1752.00	\$4380.00	\$2190.00
<b>Apartment/Suites –</b>				
Carpenter/Wells and Murray	\$3396.00	\$2264.00	\$5660.00	\$2830.00
Gordon Hall	\$3039.00	\$2026.00	\$5065.00	\$2532.50
New Hall on Boston Avenue	\$3750.00	\$2500.00	\$6250.00	\$3125.00

### Apartments/Suites Summer Session 2013

Hall Name	Summer I	Summer II	Total
Carpenter/Wells and Murray	\$760.00	\$760.00	\$1520.00
New Hall on Boston	\$835.00	\$835.00	\$1670.00

We know the cost of education is a significant investment in the future of students. University Student Housing and Hospitality Services are constantly reviewing services and looking for ways to keep the cost of higher education affordable. Rates must be set to cover the cost of operations, debt retirement and plan for the continued changes in what today’s students demand in their living and dining options.

Room rates include a range of styles—traditional halls to suites and apartments. Review our website to see current rates as well as rates for 2013-2014. Don’t forget that rates include all utilities, expanded basic cable TV, HBO and Internet access. Residents also have access to computer labs, limitless laundry facilities, and study rooms/lounges.

Dining rates include convenient dining plans, access to over 20 locations across campus and more!

### Billing

The student agrees to pay the residence hall room and board (dining plan) fees and properly billed charges at the time tuition is billed by the university. Housing and dining fees are billed 60% in the fall and 40% in the spring.

Students who cancel for the spring will be billed 60% of the academic year contract. Dining Bucks are disbursed 50% in the fall and 50% in the spring. Room and board are due and payable by the semester; however, fees may also be paid by an installment plan if needed according to the terms and conditions of Student Business Services.



## Dining Plan Rates

The following dining rates have been approved for 2013–2014 by the Board of Regents. Rates are subject to change.

Dining Plan (includes user fee of \$1880.00 per academic year)	Fall 2012	Spring 2013	Total	Dining Bucks	Spring 2013 Incoming
Red & Black	\$2337.00	\$1558.00	\$3895.00	2015*	\$1947.50
Matador	\$2067.00	\$1378.00	\$3445.00	1565*	\$1722.50
Double T	\$1767.00	\$1178.00	\$2945.00	1065*	\$1472.50

**\*Per Academic Year**  
 Dining rates include the Dining Operations Cost of \$1880.00 (plus current applicable state/local sales tax on the operations cost) for the entire year to cover the cost to open the doors. Dining Bucks are split 50% in the fall and 50% in the spring on the nine-month plans.

### Summer Session

Dining Plan (includes user fee of \$215.00 per session)	Summer I & II	Per Session	Dining Bucks
Red & Black	\$1040.00	\$520.00	305 per Summer Session
Matador	\$900.00	\$450.00	235 per Summer Session
Double T	\$780.00	\$390.00	175 per Summer Session

Dining rates include the Dining Operations Cost of \$215.00 per summer session (plus current applicable state/local sales tax on the operations cost) for the entire summer session to cover the cost to open the doors.

Payments are made directly to Student Business Services in accordance with the installment payment plan in effect. Payments may be made online with Visa, MasterCard, Discover, American Express, personal check, cashier’s check, via wire transfer, cash or money order payable to Texas Tech University. For scholarship information please visit [www.financialaid.ttu.edu](http://www.financialaid.ttu.edu).

Students living on campus for the spring semester only will be billed 50% of the academic year rate. Dining Bucks carry over from the fall to the spring semester and your next on-campus living contract.

You can use your Dining Bucks during the summer if you live on campus. Dining

Bucks balances are non-refundable, non-transferable and rollover only if you are living on campus.

Students entering the residence halls for the fall semester will be charged 60% of the academic year rate for fall and 40% for the spring semester. Students entering the residence halls for the spring semester will be charged 50% of the academic year rate. Rates listed above are per person for all halls, suites, and apartments including Carpenter/Wells and Murray Hall. A dining plan is required with your housing contract.



## Mission Statement

“Dedicated to Student Success”

## Vision Statement

The Department of Hospitality Services aspires to be a leader by enriching each guest’s experience through excellence in services, staff development, technological advancements, cutting edge facilities, sustainability, and performance.

## Values

As a member of the campus community, the values of Texas Tech University and the Statement of Ethical Principles are an extremely important part of Hospitality Services.

## Welcome

Welcome to Texas Tech and the Hospitality Services Department! We want you to have the best college experience possible. You are our number one priority! We provide a memorable dining experience you can savor, unsurpassed service and top quality products.

Why leave campus when you can get a great value and a variety of food choices right here ranging from home-style grilled items to a variety of international entrees and even fresh and healthy options? Dining on campus means you stay close to your classes and have access to over 30 locations around campus!

You have access to full meals, grab-n-go items, minimarkets, food courts, national brands, retail venues, all-you-care-to-eat venues, late-night meals, and all kinds of snacks. Our variety of service styles is what makes our dining plans so unbelievable.

Our menu is designed by a professional culinary team of three certified executive chefs and other professionally trained chefs!

No matter what you’re hungry for, Hospitality Services is cooking it up on campus! So come join us and savor the experience!

You have tons of eating options across campus. It's all about convenience! Grab-n-go or grab a seat. You'll find something open from 7 a.m. - 2 a.m. You can use your Dining Bucks at any of our locations. We also accept cash, checks, credit/debit cards and the Raider Card Account. Smart choices are offered at every location. Stay connected - like us on Facebook (EatAtTexasTech), and follow us on Twitter ([@TTUHospitality](#)).

## The Commons by United Supermarkets

Brand new to campus is The Commons by United Supermarkets, located at the new hall on Boston Avenue. This location features a cutting-edge style of dining for the Texas Tech community by being a 20,500 square foot, two-story, dining facility. The Commons houses various food outlets, including Einstein Bros® Bagels, Khan's Mongolian Grill, Greens & Things salads, Ciao Down! Ristorante with a brick oven pizzeria, Just Say Cheez grilled cheese line, Chef's Corner featuring mac & cheese and much more!

## Union Plaza Food Court

The Student Union is home to a state-of-the-art food court right in the heart of campus that accepts dining plans. The Union Plaza food court houses mouth-watering menu selections from national concepts such as Chick-fil-A, Sbarro® Pizza. The Union Plaza is also home to the Union Grill, Center Sweets, and the award winning Zi Asian cuisine which features Sushi with Gusto™. Smart choices are available at every location.

### Center Sweets

Homemade, old-fashioned milk shakes right in the center of campus! Stop by for a cup of coffee and a muffin in the morning, quench that afternoon thirst with a made-to-order specialty drink, or grab some locally grown fruit.

### Chick-Fil-A®

Chick-fil-A® features mouth-watering chicken entrees made with tender 100% chicken breast. They have perfected the chicken sandwich as they offer a boneless breast of chicken seasoned to perfection, hand-breaded, pressure-cooked in peanut oil and served on a toasted, buttered bun with dill pickle chips. Don't forget the lemonade, which is prepared from scratch daily.

### Sbarro Pizza®

Time honored family recipes and the finest quality ingredients are what make Sbarro® the leader of exceptional Italian food. Sbarro® is famous for its pizza because they don't cut corners. Picture hand-stretched dough, signature sauce made with plum tomatoes, fresh basil, olive oil and spices, topped with mozzarella cheese, toppings and baked to crisp, golden perfection.

### Union Grill

The Union Grill serves up delicious food options for breakfast, lunch and dinner. You can't beat a great hamburger and the grill features Certified Angus Beef hamburgers, stacked high BLTs and fresh onion rings. The famous Reggie Burger is an absolute must!

### Zi Asian Cuisine

Zi, a chef-inspired Asian concept, features hand-rolled sushi, freshly tossed wok creations and traditional Asian entrees. Zi was awarded the National Association of College and University Food Services (NACUFS) prestigious Loyal E. Horton Gold Dining Award.

## Student Union Retail Operations

Also within the Student Union, you have the option of using your Dining Bucks at Cold Corner, Union Bistro, Sam's Place, Smart Choices, and 1923.

### 1923

One of our newest location in the Student Union, 1923, serves upscale sandwiches, paninis, flat breads, hot dogs and unique flat bread pizzas. Take a trip through time as we celebrate Texas Tech's spirit and tradition, just as it was in 1923 when Texas Technological College was formed.

### Cold Corner

Cold Corner serves delicious fruit smoothies and authentic Italian gelato with a variety of flavors and combinations.

### Smart Choices

Smart Choices offers freshly prepared, heart healthy foods, providing a fresh alternative to everyday fast food. Enjoy a wide selection of garden-fresh salad entrees, delicious wraps, and fresh fruit, including locally grown produce when available.

### Sam's Place At The Sub

In addition to typical convenience store items, our newly renovated Sam's Place offers a variety of Tex-Mex rice bowls, wraps, quesadillas and grab-n-go selections.

### Chef's Platter

The Chef's Platter features a unique variety of menu selections from tacos to wings to homemade Mac & Cheese! Chef's Platter serves up a variety of street tacos including Korean BBQ and South-American tacos with a variety of flavors. Plus it features buffalo wings sauced the way you like it!

### Union Bistro

The newly remodeled Union Bistro is an upscale eatery that offers an assortment of specialty coffees and entrees. Whether it is a gourmet breakfast omelet (SERVED until 2 pm), a made-to-order Boar's Head sub sandwich, or one of the delicious chef-inspired menu creations, the Union Bistro offers a fine taste to everyday campus dining.

### The Market at Stangel/ Murdough

The Market at Stangel/Murdough creates a food court atmosphere where the entrees are prepared right before your eyes. The Market hosts numerous options to satisfy all students' appetites. Market Fresh Subs serves up authentic sub sandwiches. At the Chef's Carvery, you can enjoy steaming hot carved meats, grilled fish, rotisserie chicken, and Lean Cuisine items. WINGit! Lets you spice up your regular or boneless chicken wings made the way you like! Salad Creations lets you become the artist-design your salad with your choice of fresh ingredients and have it tossed by our very own salad chef. You may also enjoy authentic Mexican foods, grilled items, Asian/Wok foods, pizza and Italian foods, made-to-order pasta entrees, loaded potatoes at Spud Zone, and a café that serves Daybreak coffee. All of these options are open for dine-in and carryout. Certain venues at The Market are even open for late-night hours so you can satisfy your late-night craving.

## **The Fresh Plate at Bledsoe/ Gordon**

The Fresh Plate food emporium at Bledsoe/ Gordon is a state-of-the-art dining location featuring an all-you-care-to-eat menu in a semi food court style atmosphere. This location serves up a variety of menu entrees such as: flame-grilled choices, hand-pressed hamburgers, breakfast all day, Mexican selections, Asian dishes, pasta sensations, fresh salads, chef-inspired entrees, home-style choices, sandwiches, plus a variety of fruits and desserts. Brunch is served on the weekends with carved entrees on Sunday.

## **Sam's Place Mini-Markets**

Sam's Place is a mini-market and much more than a convenience store. Each Sam's Place offers a wide variety of prepared and packaged foods for residents and walk-in customers. Sam's Places also serve cooked-to-order Asian/Wok meals, chicken entrees, authentic Mexican food, sub sandwiches made with Healthy Ones meats, and grilled items such as Philly Cheese Steak sandwiches and cheeseburgers. There are six Sam's Place locations on campus (Murray, Wiggins West, Wall/Gates, Sneed, Student Union, and Poolside) and Sam's Express locations in the Health Sciences Center, Law School, Rawls College of Business Administration, College of Engineering, and the Library so there is always one close by in case you need that quick snack or filling meal. The Sam's Place Mini-markets have been honored three times with the national "Best in the Business" award for the wonderful choices and exceptional service they provide the university.

## **All-You-Care-To-Eat Venues**

Two residence dining halls operate on an all-you-care-to-eat basis. These food restaurants are not the cafeterias of your parents' day.

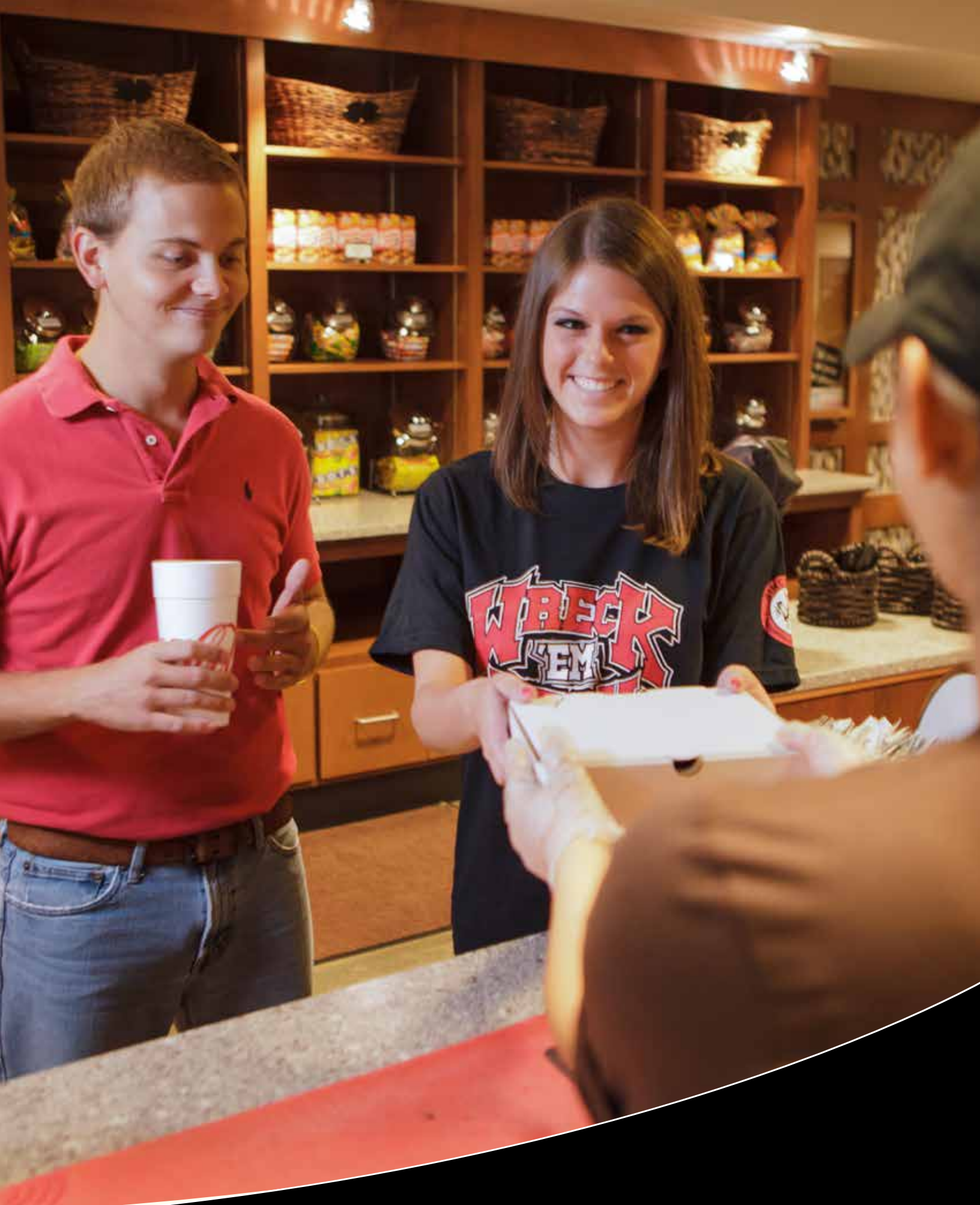
Students have the chance to get their fill of whatever they choose! These dining outlets feature a four-week cycle menu to ensure a variety of freshly prepared menu entrees, hot side items, a complete cereal bar, full fruit bar, salad bar, and each location features a specialty theme line unique to that dining hall.

Both of our all-you-care-to-eat venues serve a specialty theme menu at lunch Monday through Friday each week. Hulen/Clement offers a variety of specialty sandwiches, made-to-order wok creations, and pizzas for lunch at Sandwich 'N Such. Intimate surroundings complement the stir-fried pasta bar at Horn/Knapp's Gusto's Pasta Sensations Line. Service styles or theme lines may change throughout the academic year.

The all-you-care-to-eat venues feature brunch on the weekends and are closed during Saturday and Sunday dinners with carved entrees on Sunday. Locations and serving times are subject to change with as much notice as possible.

## **Rawls College Of Business Administration**

Located in the Rawl's College of Business Administration (RCoBA) is Einstein's Bros<sup>®</sup> Bagels! Featuring an assortment of bagels, breakfast selections and delicious sandwiches! The newest Sam's Express to hit campus is now in the basement of the business building! This express kiosk features a wide variety of Grab-n-go choices, hotdogs, snacks, bottled beverages and much more!



## Dining Bucks

Hospitality Services provides residents with a variety of dining options and dining plans that are convenient to use on the University ID Card. We recognize that our student customers are different in their dining and eating habits. Our plans offer students flexible options that will accommodate diverse lifestyles.

### When Do I Pick a Dining Plan?

Choosing a dining plan is easy. When you apply online for your Texas Tech housing, you choose your dining plan. A dining plan is required with your housing contract. If you do not select a plan, the Matador Plan will be selected automatically. If you have a question about which plan you should choose, click on the information about dining plans link on the housing application to find out which plan best suits your needs and dining habits. You can also raise or lower your dining plan at anytime during the semester to make sure you have the best plan for you.

### What Dining Plan Should I Get?

Since dining plans are more than a “meal plan” it really depends on your eating habits. Do you eat three times a day? Do you snack late at night? Are you not a breakfast

person? Do you sleep in on the weekends or have a job off campus?

### Dining Plan Level Eating Habits

- Red & Black Plan: Highest Level
- Matador Plan: Middle Level
- Double T Plan: Lowest Level

As a student, your schedule may not allow you to eat at traditional times so Dining Bucks let you eat when you want, what you want! You can eat early in the morning or late at night, often until 2 a.m. You could eat five times a day if you wanted. Also, with the variety of food and convenient choices that Hospitality Services provides on campus, you never have to leave when you get hungry.

### How Do Dining Bucks Plans Work?

Dining Bucks offer you a convenient and valuable way to dine on campus. Dining plans are similar to the debit card you carry and probably use almost every day. Instead of managing a dollar balance, you have a Dining Bucks balance to buy food items in any Hospitality Services location on campus. Each time you purchase food with your dining plan, it deducts Dining Bucks from your balance right through your student University ID Card.





**DINING DISCOUNTS**

What is the advantage of having Dining Bucks? You get discounts all over campus with your Dining Bucks plan!

Discounts
50% off at The Market at Stangel/ Murdough (30% off during late-night service)
30% off at Sam's Place Express (Law School, Library, Engineering, and Rawls College of Business)
30% off at Sam's Place Mini-market locations in Murray, Wall/Gates, Poolside, and Sneed
25% off at Sam's Place West and Sam's Place Express at HSC, Einstein Bros bagels® at RCoBA
20% off at all of our Student Union concepts (Sbarro Pizza®, Chick-fil-A®, Steak Escape, Zi, Union Grill, Center Sweets, Union Bistro, Smart Choices, Cold Corner, Sam's Place at the Student Union, 1923, and Chef's Platter)

With a dining plan you are able to dine at The Fresh Plate food emporium at Bledsoe/ Gordon and in the all-you-care-to-eat venues at a reduced rate.

The Fresh Plate		
	With a Dining Plan*	Without a Dining Plan*
Breakfast	\$3.29	\$5.75
Brunch	\$4.39	\$8.45
Lunch	\$4.29	\$8.35
Dinner	\$4.29	\$8.35
Buffets	\$4.99	\$9.45

All-You-Care-To-Eat Venues		
	With a Dining Plan*	Without a Dining Plan*
Breakfast	\$2.99	\$5.55
Brunch	\$4.39	\$8.25
Lunch	\$4.09	\$7.45
Dinner	\$4.09	\$8.25
Buffets	\$4.99	\$9.45

*\*Includes current applicable sales tax.*

These rates are based on the 2012-2013 Board approved rates and may change without notice.



## What if My Plan isn't Right for Me?

Dining Bucks means having options! If you think you picked the wrong plan, you can raise or lower your dining plan at anytime during the year. This gives you time to get into your class routine and learn what's close to you when you are hungry. At the beginning of the spring semester if you find that you have too many or not enough Dining Bucks, in the fall you can lower or raise your dining plan level. Plus, if you begin to run low on Dining Bucks you have the option of adding 15% to your balance once a semester at:

[www.hospitality.ttu.edu](http://www.hospitality.ttu.edu),  
[www.raidercard.ttu.edu](http://www.raidercard.ttu.edu)

or the Housing Welcome Center in temporary trailers near the new Media and Communications Building.

## Do Dining Bucks Rollover?

Dining plan holders have the option to rollover their unused Dining Bucks and not waste them. Dining Bucks carry over from the fall to the spring semester and instead of losing your unused Dining Bucks at the end of the spring semester, you can now roll them to your next ON-CAMPUS LIVING CONTRACT. Rolling over a balance provides you with the opportunity to purchase a lower dining plan to save money!

## Where Can I Eat?

The last thing you want to worry about is food and it's easy for you to eat what you want! You can use your Dining Bucks at any Hospitality Services location on campus and we offer an assortment of menu choices and restaurants to keep you satisfied. You will be able to get the most out of your university experience because you won't have to leave

campus when your stomach starts calling!

## What Kind Of Food Is Available?

Having a dining plan with Hospitality Services is all about having choices! On campus, you have access to food choices such as complete meals at all-you-care-to-eat venues; dine-in/carry-out entrees from one of the many concepts in The Market at Stangel/Murdough or The Fresh Plate food emporium at Bledsoe/Gordon; the quick cuisine on hand at one of the six Sam's Place Mini-markets located conveniently around campus, or one of the four Sam's Place Express locations. We also have a state-of-the-art food court in the Student Union that houses mouth-watering menu selections from national concepts such as Sbarro Pizza® and Chick-fil-A®. The Student Union is also home to the award-winning Asian concept Zi, the Union Bistro (newly renovated), Smart Choices, Cold Corner, Center Sweets, Sam's Place, 1923, Chef's Platter and More.

## When Are Meals Served?

A Dining Bucks plan means you are never far from your next meal or snack on campus because there are restaurants all over campus. The two all-you-care-to-eat venues are generally open during the traditional meal times of breakfast, lunch, and dinner with brunch served on the weekends. The Market food court at Stangel/Murdough is open from 7:00 a.m. to 7:30 p.m. with two short down-times between meals. Most of the six Sam's Place Mini-markets are open from 7:00 a.m. until 12:00 a.m. daily with some locations open until 2:00 a.m. daily. The Student Union has something open during various times; daily hours are subject to change. Check out Facebook, Twitter, or [www.hospitality.ttu.edu](http://www.hospitality.ttu.edu) for a listing of

serving hours.

## Ten Things To Know About Hospitality Services Before You Get To Campus!

1. Dining plans begin Saturday, August 18, 2013.
2. Your dining plan is on your Student ID Card.
3. Dining plans are accepted at all Hospitality Services' locations. Cowamangus and Starbucks® are not part of Hospitality Services.
4. You have until the 12th day of classes each semester to change your dining plan.
5. Variety...no matter what you are hungry for, Hospitality Services is serving it on campus.
6. Dining Bucks carry over from the fall to the spring semester, and in spring you can roll Dining Bucks to your next on-campus living contract.
7. Add-ons to dining plans can be done at the ID office or on-line at [www.raidercard.ttu.edu](http://www.raidercard.ttu.edu). Dining Bucks are non-refundable and non-transferable.
8. You can add 15% to your dining plan once each semester if you run low.
9. Most retail locations are open for late-night service.
10. Dining Bucks balances can be closely monitored on the Hospitality Services web-site.

Check us out at [www.hospitality.ttu.edu](http://www.hospitality.ttu.edu) for

more information.

### Open Dining

Residents are encouraged to eat at the all-you-care-to-eat options; The Market at Stangel/Murdough; Sam's Place Mini-markets; The Fresh Plate food emporium at Bledsoe/Gordon; Kiosks; Retail Outlets; and the Student Union during the year.

This open dining concept gives residents the opportunity to choose from a wide variety of choices at each meal. Open dining also allows residents to eat at dining facilities close to their classes or at locations that offer extended meal serving hours.

### Grab-N-Go

Pressed for time during your busy day? Grab-n-Go items can be the answer! Grab-n-Go food choices are prepared fresh by our head production chef right here on campus and can be purchased at a variety of Hospitality Services' locations. In a hurry? Try one of our gourmet sandwiches that are made with Healthy Ones® meats on a variety of specialty breads and rolls. Quick items such as seasonal fruit cups, fruit parfaits, and ready-to-go chicken salad sandwiches are available in most Sam's Place Minimarkets around campus and the Student Union outlets. The Union Plaza food court features Quiznos Grab-n-Go®, offering delicious salads, wraps, and sandwiches.

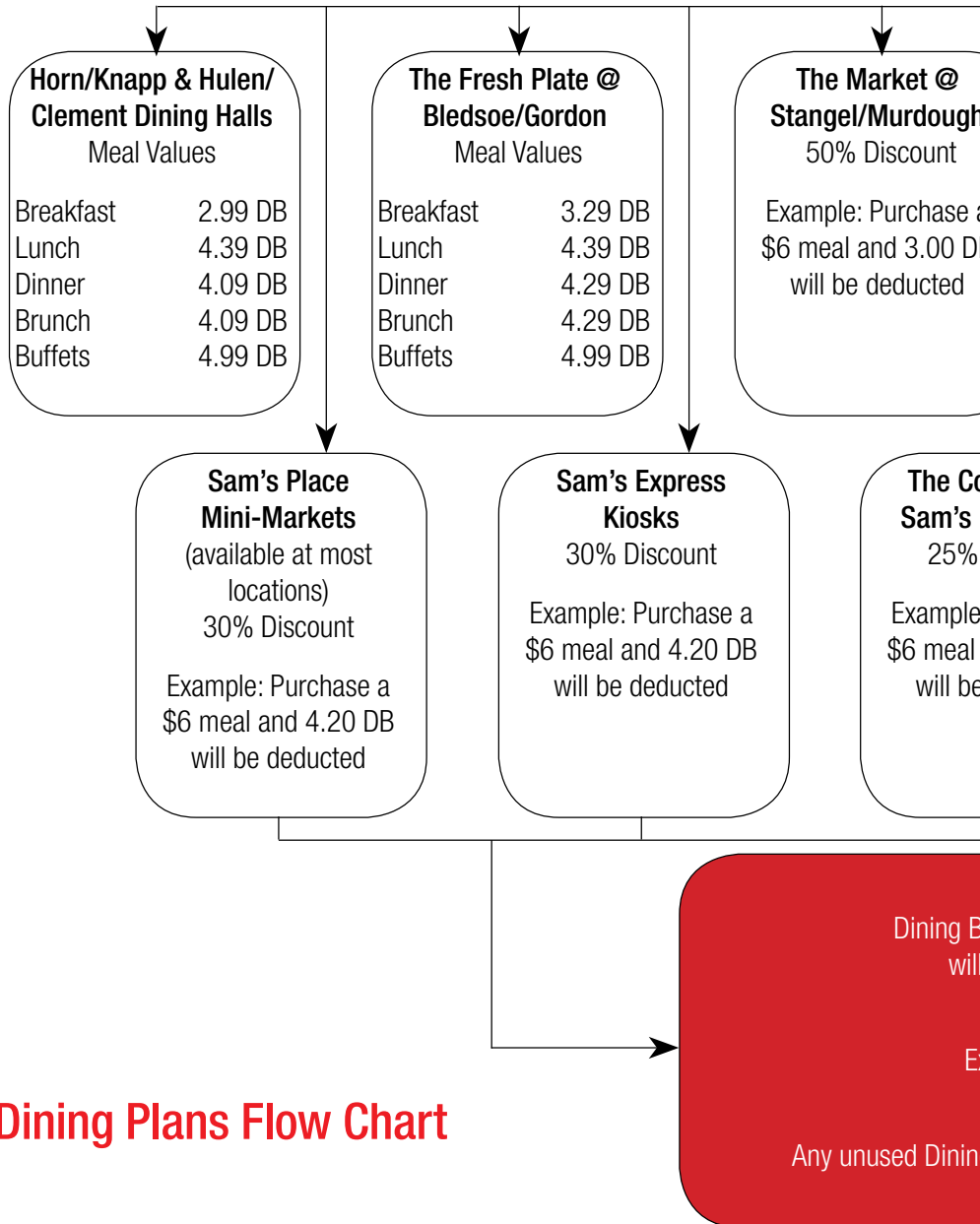
**\*\*Start Here\*\***

12-13 Dining Plans & Rates (9 mos.)

<b>RED &amp; BLACK</b>	2015 DB/yr.	\$3895
<b>MATADOR</b>	1565 DB/yr.	\$3445
<b>DOUBLE T</b>	1065 DB/yr.	\$2945

PURCHASE A  
DINING PLAN (Example)

\$3445 + TAX\* =  
(includes \$1880  
Fall (50%)  
783 DB  
\*Option to change  
duri



**Dining Plans Flow Chart**

**MATADOR**  
 1565 Dining Bucks per year  
 (Dining Operation + sales tax)  
 Spring (50%)  
 782 DB  
 Change Dining Plan level **anytime**  
 during the semester

**DINING OPERATION COST \$1880**  
 – Cost to open the doors  
 Cleaning Supplies  
 Debt Services  
 Deferred Maintenance  
 Dumpster Fees  
 Employee Benefits  
 Equipment  
 Labor Cost  
 Laundry/Uniforms  
 Maintenance & Repairs  
 Marketing/Printing  
 Royalties  
 Overhead  
 Small Wares  
 Utilities

**Student Union Outlets**  
 20% Discount  
 Example: Purchase a \$6 meal and 4.80 DB will be deducted

**Commons & Place West**  
 Discount  
 Example: Purchase a \$6 meal and 4.50 DB will be deducted

**RUNNING OUT OF DINING BUCKS?**  
 You can add-on 15% per semester to your Dining Bucks Plan\*.  
 Example: 15% of 783 is 117.45 Dining Bucks.  
 Add-ons can be completed online at [www.raidercard.ttu.edu](http://www.raidercard.ttu.edu)  
 or in the University ID Office at the Student Union Building.  
 \*Option to change Dining Plan level **anytime** during the semester

**DINING BUCKS LEFTOVER?**  
 Dining Bucks balance remaining at the end of the fall semester will roll into the spring semester and be added to the Spring Dining Bucks.  
 Example: Spring Semester 782 Dining Bucks plus remaining Fall Dining Bucks rollover  
 Dining Bucks remaining at the end of the spring semester will rollover into your next **ON-CAMPUS LIVING** contract.

## Late-Night Hours

The Market at Stangel/Murdough offers late-night service Monday through Thursday from 8 p.m. to midnight and Sunday evenings from 6 p.m. to midnight. Stop in for that late-night burger from the Smokehouse Grill or grab a quick study snack from The Market Cafe. Dining Bucks at a reduced purchase discount of 30%, Raider Card, cash, checks, and credit cards are accepted during late-night hours.

Additionally, Sam's Place Mini-markets at Murray, West, Wall/Gates, and Sneed are available for late-night service. Times vary by location. Serving hours, locations, and menu items are subject to change without notice.

## Special Events

Hospitality Services makes eating fun and we are proud to have won numerous awards in the Theme Dinner category from the National Association of College and University Food Services (NACUFS). Special events change the daily routine into exciting dining options! In addition to the Carol of Lights Buffet, each all-you-care-to-eat venue presents several major theme dinners such as Mexican, Asian or Italian buffets. Other special events include food bars like potato, taco, nacho and dessert bars; Saturday Noon Buffets featuring hamburgers/hot dogs, pizza or western; and fun food like cotton candy, snow-cones, popcorn, and "Chocolate, Chocolate" night. The Fresh Plate at Bledsoe/Gordon and The Market at Stangel/Murdough offer Steak Nights each semester.

## Food Variety

Hospitality Services proudly serves many of the same fine products served in your home. Some of our partners in quality include the following registered brands: Boar's Head, Campbell's, Casa Ortega, Healthy Ones,

Keebler, Kraft, Lamb/Weston, McCormick, Minh, Nabisco, Nestle's, Quaker, Rich's, Sara Lee, Stouffer's, Sweet Street, Tyson, Uncle Ben's, Otis Spunkmeyer, Schwan's, Swift Eckridge, and many more. We understand that every student has different eating habits and Hospitality Services can accommodate your special diet needs. The unit manager can offer assistance to any resident who may have a temporary dietary concern. Residents with special dietary requirements are given as much consideration as possible.

## Convenience/Value

As you pursue your goals at Texas Tech University, we want to provide a positive environment to help you reach your highest potential. We are in the business of education, and by establishing our operations on principles of convenience and value we make it easy to succeed.

Our dining locations offer individuals flexible options that suit their lifestyles and address their needs. Hospitality Services allows our guests to have access to full meals, grab-n-go items, mini-market retail stores, late-night meals, and an assortment of snacks. We provide food options and dining locations that cater to your lifestyle!

## University Id Card/Raider Card

To safeguard your Dining Bucks, Raider Card and other accounts, you should invalidate your account if your University ID card is lost or stolen.

Go to [www.raidercard.ttu.edu](http://www.raidercard.ttu.edu) to invalidate lost or stolen ID cards. Replacement ID cards may be purchased for \$10 at the University ID office, located in the Student Union Building. University ID Cards are not to be loaned for any reason.

Check us out at [www.hospitality.ttu.edu](http://www.hospitality.ttu.edu) and on Facebook and Twitter to find out more about Hospitality Services, dining plans,

dining locations, employment opportunities, and nutritional information, or just to let us know how we are doing.

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Check us out at [www.hospitality.ttu.edu](http://www.hospitality.ttu.edu) and on Facebook and Twitter to find out more about Hospitality Services, dining plans, dining locations, employment opportunities, and nutritional information, or just to let us know how we are doing.

### Jobs On Campus

Hospitality Services employs over 450 Red Raiders in jobs such as servers, kitchen assistants, cashiers, and employee supervisors. Students employed by Hospitality Services enjoy flexible scheduling, holidays off, competitive pay rates and extensive on-the-job training. Hospitality Services also offers an opportunity for the “Work for Board” program, allowing students to earn Dining Bucks for every hour worked. Join our intramural or FiT Tech teams for even more fun!

If interested in employment, students should contact a dining manager or call 806.742.1360. Work schedules coincide with the university calendar. Jobs are also available with Top Tier Catering.

### Sustainability

Hospitality Services is committed to protecting and enhancing the campus environment. We partner with University Student Housing, other campus departments, student organizations, and a local vendor and our supplier, US Foodservice, to actively affect change. We offer several green options such as the Raider Refill Program; Crush ‘Em Tech

Program; green shopping bags; trash compactors in some locations; recycling bins; cardboard recycling; air-cooled ice machines; and locally grown produce in select locations. We continue to green our products, disposal systems, and operations. Watch for more sustainable changes this year!

### Smart Choices Wellness Program

The Smart Choices wellness program is designed to support you in your efforts to live a healthy lifestyle, succeed academically and to enhance your Red Raider experience. A variety of nutritional brochures are available in our locations and online at [www.smartchoices.ttu.edu](http://www.smartchoices.ttu.edu) to help you make smart living choices. The Smart Choices Web-site is full of tips, facts, and information about healthy eating on campus. Smart choices are available in all locations so you can always eat healthy on campus!

Look for the smart choice sticker at all Grab-N-Go locations on campus. These stickers help you make Smart Choices on-the-go by labeling options that have less than 400 calories and/or less than 30% fat. These will give you a quick nutritional reference to help you make an informed choice.

The Smart Choices outlet in the Student Union provides a healthy, fresh alternative to fast food. Here you can enjoy a wide selection of garden fresh salads that are prepared right before your eyes, delicious wraps and fresh fruit.

### Contact Us:

[www.hospitality.ttu.edu](http://www.hospitality.ttu.edu)

[hospitality@ttu.edu](mailto:hospitality@ttu.edu)

806.742.1360

[www.twitter.com/TTUHospitality](http://www.twitter.com/TTUHospitality)

[www.facebook.com/EatAtTexasTech](http://www.facebook.com/EatAtTexasTech)





## What to Bring to College

Here is a list of things that might come in handy during the year:

- Pillows, twin size sheets and blankets (some beds are extra long, so refer to the dimensions of each hall)
- Mattress pad
- Photos or other items to decorate your room
- Area rug or carpet (we recommend that carpet be purchased or cut after arriving on campus to ensure a good fit)
- Towels and washcloths
- Soap dish
- Bucket or plastic pail to carry soap, shampoo, etc., to the shower
- Hair dryer
- Personal hygiene items
- First aid kit
- Medication as needed
- Laundry bag (or basket) and laundry soap
- Small ironing board and iron
- Clothes hangers
- Needles and thread, safety pins
- Umbrella
- Swimsuit
- Alarm clock
- Computer and accessories
- Power cord/Surge protector
- Fan
- TV
- Microwave
- Small refrigerator
- Hand-held can opener
- Eating utensils
- Folders for important papers
- Cashiers check or money order if opening a local checking account (depositing a personal check can delay availability of funds)
- Special instructions on medications such as allergy shots (Student Health Services will give shots for you and provide written prescription refills)
- Bicycle with a good lock
- Camera
- Small safe for personal items
- Trash can
- 2-4 cup coffee maker

Please leave these items at home:

- Expensive clothing and jewelry
- Off-season clothes
- Pets
- Halogen lamps
- Open-coiled appliances, including toasters
- George Foreman grills
- Combustibles
- Incense
- Candles

## Campus and Community Websites

### Texas Tech Visitor's Center

[www.visit.ttu.edu](http://www.visit.ttu.edu)

- Directions to Lubbock/TTU
- Tour information

### Texas Tech Home Page

[www.ttu.edu](http://www.ttu.edu)

Provides links to:

- Student organizations
- Campus events
- Center for Campus Life home page
- Recreational Sports home page
- University Student Housing home page
- Hospitality Services home page

### Lubbock Convention and Visitors Bureau

[www.visitlubbock.org](http://www.visitlubbock.org)

- Events
- Getting Here
- Lubbock Nightlife
- Much more

### Lubbock Avalanche-Journal

[www.lubbockonline.com](http://www.lubbockonline.com)

### Texas Tech Academic Calendars

[www.depts.ttu.edu/officialpublications/calendar](http://www.depts.ttu.edu/officialpublications/calendar)

### Tech Parents

#### Parents & Family Relations

[www.depts.ttu.edu/parentrelations](http://www.depts.ttu.edu/parentrelations)

### Parent Network

[www.admissions.ttu.edu/parent/default.asp](http://www.admissions.ttu.edu/parent/default.asp)

(Admissions sends reminders to parents)

### Texas Tech Student Business Services

[www.depts.ttu.edu/studentbusinessservices](http://www.depts.ttu.edu/studentbusinessservices)

### Citibus Routes On- & Off-Campus

[www.depts.ttu.edu/sga/Main\\_StudentServices\\_CitibusRoutes.php](http://www.depts.ttu.edu/sga/Main_StudentServices_CitibusRoutes.php)

### Student Union

[www.depts.ttu.edu/sub](http://www.depts.ttu.edu/sub)

### Texas Tech Site Index

[www.ttu.edu/sitemap.php](http://www.ttu.edu/sitemap.php)



## Check-In Procedures

When you arrive at the residence hall, you will be directed to the hall office or another designated location to complete paperwork. You will need your Texas Tech ID to check in.

## Food Choices

Hospitality Services has operations open during the first day of move-in and your dining bucks available for use on your student ID card. Most Hospitality Services' locations will be open. Food service on campus during move-in will usually consist of the Sam's Place Mini-markets and limited venues in the Student Union.

## Weather

Average temperatures in August range from 90 degrees to over 100. The humidity is usually low. The hottest part of the day occurs around 5 p.m. Please be prepared with sunscreen, hats and plenty of water.

## Inventory And Damage Charges

It is very important to complete the Room Inventory. Preferably before you move your belongings into the room. List ALL pre-existing damages in your room on the inventory. Your room will be inventoried again when you move out and any damage not listed on the inventory at move-in will be charged to your account. This initial inventory is your chance to make sure you are not charged for damage that was present before you moved in.

## Long Lines

Please be prepared for long lines if you arrive the first two or three days of move-in, which are the busiest. Some buildings complete paperwork and issue keys on individual floors to help shorten your wait. Be prepared for long lines at the elevators.

## Carts

The number of moving carts is limited; we encourage you to bring a moving cart with you if you have large/heavy items.

## Howdy Techsans

Howdy Techsans are students selected to assist other residents in moving into the residence halls. They will be available to help you move items into your residence hall room and answer questions about campus services and facilities.

## Parking

Residence hall parking lots are patrolled by University Parking Services 24/7 during the academic year. During Saturday and Sunday of move-in weekend, parking permits are not required. If you are moving in on a weekday, you may obtain a visitor's pass at any entry station. University Parking Services patrols all parking lots daily and enforces handicapped parking spaces and fire lanes at all times. Vehicle unloading is usually available close to the building entrance. Be prepared for limited unloading time, in order to accommodate other students and parents.



**Shopping**

Lubbock has a wide variety of stores should you choose to purchase items for your room after you arrive. The following sites should help you find what you're looking for.

- [www.southplainsmall.com](http://www.southplainsmall.com)
- [www.visitlubbock.org](http://www.visitlubbock.org)
- [www.kingsgatecenter.com](http://www.kingsgatecenter.com)

**Storage**

Storage facilities are not provided by University Student Housing. There are many self-storage businesses in the city if you have items that need to be stored.

Texas Tech University is committed to the principle that in no aspect of its programs shall there be differences in the treatment of persons because of race, creed, national origin, age, sex or disability and that equal opportunity and access to facilities shall be available to all. Refer any complaints of discrimination to the Residence Life coordinator in your building.

We reserve the right to make changes in programs, services, rates, etc., at any time.





TEXAS TECH UNIVERSITY

# University Student Housing; Hospitality Services

## University Student Housing

Box 41141 | Lubbock, Texas 79409-1141  
806.742.2661 | [www.housing.ttu.edu](http://www.housing.ttu.edu)

## Hospitality Services

Box 42184 | Lubbock, Texas 79409-2184  
806.742.1360 | [www.hospitality.ttu.edu](http://www.hospitality.ttu.edu)

Connect with us at:

